

# **Pinnacle Library Cooperative Governing Board Minutes**

March 18, 2016 at the

Joliet Public Library – Black Road Branch

3395 Black Road, Joliet, IL 60431

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:11 pm. Roll call was conducted. Regular members present: Kevin Medows (Joliet Public Library), Lisa Pappas (Plainfield Public Library District), Paul Mills (Fountaindale Public Library District), Jennie Mills (Shorewood-Troy Public Library District), Sandi Pointon (Lemont Public Library District), and Scott Pointon (White Oak Library District). Regular members absent: None. Staff present: None. Guests Present: None.

2. **Changes/Additions to the Agenda:** Sandi Pointon asked that availability of Lemont Public Library District Materials be added as New Business item 8G.

3. **Approval of the Minutes:** Sandi Pointon moved for approval of the minutes from 2/12/16; Jennie Mills seconded the motion. All voted yes; motion carried.

4. **Public Comment:** There was no public comment.

5. **Treasurer's Report:** The treasurer's report was presented by Jennie Mills. The Board agreed to file the treasurer's report for audit.

6. **Approval and payment of bills:** Jennie Mills moved to approve the payment of bills; Paul Mills seconded the motion. All voted yes via roll call vote; motion carried.

## **7. Old Business:**

A. **RAILS Interlibrary Loan Overlay Project:** Paul Mills offered that his staff is willing to participate in the pilot project and would do all of the staff side work.

## **8. New Business:**

A. **Pinnacle PIRC Circulation Committee Recommendation:** The recommendation to change the default retention time period of Polaris patron notification history to 90 days was discussed. Jennie Mills moved to approve the recommendation; Sandi Pointon seconded the motion. All voted yes; motion carried.

B. **Pinnacle Outreach Committee Brochure:** The brochure produced by the Pinnacle Outreach Committee was discussed. Edits will be sent back to Ms. Tina Williams of the White Oak Library District.

- C. Linked Data Quotes from Zepheira and Innovative Interfaces and Next Steps:** The linked data quote from Zepheira and the pricing supplied by III was discussed. Strong concerns were expressed about the price in both proposals.
- D. Pinnacle OPAC Public Access Catalog Committee Policy:** The draft policy was discussed. Jennie Mills moved to approve the Pinnacle OPAC Public Access Catalog Committee Policy; Lisa Pappas seconded the motion. All voted yes; motion carried.
- E. SirsiDynix Visit:** Paul Mills discussed having a SirsiDynix representative attend the April 15th Governing Board meeting. Jennie Mills also offered the Shorewood-Troy Public Library District as a location for the meeting.
- F. RAILS Membership Standards:** Jennie Mills reported on the proposed RAILS Membership Standards.
- G. Availability of Lemont Public Library District Materials:** Sandi Pointon noted that the Children's and Teen Collections of the Lemont Public Library District should be available around the end of March. Adult materials may be available at the end of April or beginning of May. Sandi Pointon thanked the other libraries for their patience and help.

**9. Review of Committee and ILS Manager Reports:**

- A. Pinnacle ILS Manager Report:** The report from ILS Manager Ron Chesko was reviewed.
- B. Pinnacle PIRC Circulation Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed.
- C. Pinnacle Outreach Committee Report:** The report from the Pinnacle Outreach Committee was reviewed.
- D. Pinnacle PinTech Technical Services Committee Report:** The report from the Pinnacle PinTech Technical Services Committee was reviewed. The Governing Board noted that material type decisions can and should be made in consultation with the ILS Manager and do not need to be brought before the Governing Board.
- E. Pinnacle PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed.

**10. Adjourn:** Jennie Mills moved to adjourn; Kevin Medows seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:33 pm.