Pinnacle Library Cooperative Governing Board Minutes

April 24, 2015 at the Plainfield Public Library District

15025 S. Illinois St., Plainfield, IL 60544

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:05 pm. Roll call was conducted. Regular members present: Kevin Medows, Julie Milavec, Paul Mills, Jennie Mills, Sandi Pointon, and Scott Pointon. Regular members absent: None. Staff present: Jolanta Radzik. Guests Present: Dennis Carter.

2. **Changes/Additions to the Agenda:** Jennie Mills asked that 10. Executive Session be moved to immediately after 8A. Innovative Interfaces Presentation and that 8A be moved to immediately after Changes/Additions to the Agenda. Paul Mills asked that 9B. Pinnacle Circulation Committee Report be removed as there is no report this month.

8. **New Business:**

A.   Innovative Interfaces Presentation: Dennis Carter: Dennis Carter, the Pinnacle Library Cooperative's III sales representative, explained that all products and services sold by III are now on a territory based model. Dennis Carter thus handles Sierra, Polaris, and VTLS for his territory.

Steven Nielsen, Vice President of Strategic Accounts for III, joined via conference call. Steven Nielsen discussed that a new version of LEAP (version 1.1) will be coming out in the 4th quarter of this year, and this version of LEAP may include support for RFID. Steven Nielsen stated a long term goal is the removal of the need for remote desktop use of the Polaris client and a transition to be pure browser based client environment.

Steven Nielsen discussed INN-Reach developments. III should have a native Polaris interface for INN-Reach by the 4th quarter. Currently Polaris customers would need to use a separate INN-Reach client if they participated in an INN-Reach cooperative arrangement.

Dennis Carter then explained that III is only selling the Polaris and Sierra lines. III is maintaining and enhancing VTLS but not at the level of development that Polaris and Sierra currently have. Dennis Carter estimated that product development time is split along 55/45 lines with development staff between Sierra and Polaris. Dennis Carter noted that VTLS has a digital asset management product that III highly values. Dennis Carter also noted that the last Millennium release was in December 2014 and was likely the last major Millennium release. There should be at least 2-3 years support for it.

Dennis Carter also said that III's long term direction is to put the best of each product line into the cloud and then create bundles for customers. He estimated that the full

fruition of this strategy is 7 years out. The next 2 to 3 years will see the components of cloud-based systems being made available and some type of full cloud based system available in the next 4 to 6 years.

Dennis Carter also said that there will be a new user based pricing model, though there is quite a bit of work still to be done such as defining what a user is. Dennis Carter also said that a transition path for existing customers will need to be developed as well. Dennis Carter also noted that existing customers are seeing annual increases of 3.5% in their contracts.

Finally, Dennis Carter said that Encore is likely to be the basis of a new discovery tool.

10. **Executive Session:** Julie Milavec moved to enter executive session to discuss personnel at 3:16 pm; Kevin Medows seconded the motion. All voted yes via roll call vote; motion carried.

Julie Milavec moved to leave executive session at 3:26 pm; Kevin Medows seconded the motion. All voted yes via roll call vote; motion carried.

3. **Approval of the Minutes:** Scott Pointon moved for approval of the minutes from 3/13/15; Julie Milavec seconded the motion. All voted yes; motion carried.

4. **Public Comment:** There was no public comment.

5. **Treasurer's Report:** The treasurer's report was presented by Kevin Medows. The Board agreed to file the treasurer's report for audit.

6. **Approval and payment of bills**: Kevin Medows moved to approve the payment of bills; Jennie Mills seconded the motion. All voted yes via roll call vote; motion carried.

7. **Old Business:**

A.   **RAILS eRead Illinois Offer:** Kevin Medows moved to approve participation in eRead Illinois; Julie Milavec seconded the motion. All voted yes via roll call vote; motion carried.

8. **New Business: (Continued)**

B.   **Pinnacle PinData Committee Recommendations:** The recommendations for EBSCO and AtoZ databases (only five libraries in AtoZ as Fountaindale Public Library District opted out) for the Cooperative from the Pinnacle PinData Committee were reviewed. The Julie Milavec moved to approve the recommendations as submitted; Jennie Mills seconded the motion. All voted yes; motion carried.

C.   **Pinnacle PIRC Committee Recommendations:** The recommendations from the Pinnacle PIRC Committee were reviewed. The PIRC Committee recommended that the database be sent to NCOA biannually; that the "auto renew" feature in Polaris 5.0 not be utilized, and that the option to "opt out" of notices in the PAC be removed. Julie Milavec moved to approve the recommendations as submitted; Scott Pointon seconded the motion. All voted yes; motion carried.

D.   **Pinnacle PinTech Committee Recommendation:** The recommendation from the Pinnacle Technical Services Committee was reviewed. The PinTech Committee recommended a complete 245 subfield "c" reindex for keyword searching while Pinnacle is offline upgrading to the latest version of Polaris. Kevin Medows moved to approve the recommendation as submitted; Scott Pointon seconded the motion. All voted yes; motion carried.

E.   **RAILS Consortia Committee Recommendation:** The recommendation from the RAILS Consortia Committee was reviewed. The Committee recommended that when patrons return materials to a library other than the owning library, the receiving library should note the date of return on the delivery label. The owning library should check in the materials as of that date. Julie Milavec moved to approve the recommendation as submitted; Jennie Mills seconded the motion. All voted yes; motion carried.

F.   **FY 2014 Audit:** The FY2014 audit was reviewed. Kevin Medows moved to approve the recommendation as submitted; Scott Pointon seconded the motion. All voted yes via roll call; motion carried.

G.   **Potential New Members:** A discussion ensued on whether the Cooperative is interested in expanding membership. In general the Cooperative is open to the idea. Costs and timing were both discussed as important aspects to be considered in any possible expansion.

H.   **FY2016 Budget:** The draft FY2016 Budget was reviewed. Kevin Medows will continue to make refinements to it and the refined budget will be discussed at the May meeting.

9. **Review of Committee and System Administrator Reports:**

A.   **Pinnacle System Administrator Report:** Jolanta Radzik reported as part of our upgrade Polaris will also upgrade our Microsoft Server versions to 2012 from 2008. Jolanta Radzik also reported that Axis360 integration is now working in the PAC for Plainfield Public Library District, and will work for all member libraries when the remaining five go live in July. Sandi Pointon moved to approve the report as submitted; Paul Mills seconded the motion. All voted yes; motion carried.

11. **Adjourn:** Sandi Pointon moved to adjourn; Scott Pointon the motion. All voted yes; motion carried. The meeting adjourned at 4:21 pm.