

Pinnacle Library Cooperative Governing Board Minutes

October 17, 2014 at the White Oak Public Library – Lockport Branch

121 East 8th Street, Lockport, IL 60441

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:07 pm. Roll call was conducted. Regular members present: Kevin Medows, Julie Milavec, Paul Mills, Sandi Pointon, and Scott Pointon. Regular members absent: Jennie Mills. Staff present: None.
2. **Changes/Additions to the Agenda:** There were no changes or additions to the agenda.
3. **Approval of the Minutes:** Scott Pointon moved for approval of the minutes from 9/19/14; Sandi Pointon seconded the motion. Julie Milavec, Scott Pointon, Sandi Pointon, Kevin Medows, and Paul Mills voted yes; motion carried.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Kevin Medows. The Board agreed to file the treasurer's report for audit.
6. **Approval and payment of bills:** Kevin Medows moved to approve the payment of bills; Paul Mills seconded the motion. All voted yes via roll call vote; motion carried.
7. **Approval of Committee Recommendations:**
 - A. **Pinnacle Circulation Committee Recommendation regarding Almost Overdue Notice language:** Scott Pointon moved to accept the Pinnacle Circulation Committee's recommendation to add this language to Almost Overdue Notices -- "E-content items will be automatically returned on this date.", Sandi Pointon seconded the motion. All voted yes; motion carried.
 - B. **Pinnacle Public Catalog Committee Recommendation regarding YouTube Channel:** Sandi Pointon moved to accept the Pinnacle Public Catalog Committee's recommendation for our YouTube channel -- "https://www.youtube.com/user/PinnacleLibraries/feed?view_as=public", Scott Pointon seconded the motion. All voted yes; motion carried.
8. **Old Business:**
 - A. **OverDrive Integration:** After some discussion, the Governing Board decided to direct the Chair of the Pinnacle PinDigital Committee to see if OverDrive will create a single Advantage account for the Pinnacle Library Cooperative.
 - B. **Polaris LEAP:** The Governing Board expressed its general disappointment with the bug testing process for LEAP.

- C. **RAILS Consortia Committee Update:** Paul Mills provided an update on the committee's latest activities, including the selection of a consultant to guide stage two of the creation of an interlibrary loan (ILL) overlay service. Every consortia in RAILS will have an opportunity to provide input to the consultant.

9. **Review of Committee and System Administrator Reports:**

- A. **System Administrator Report:** The report submitted by Jolanta was reviewed.
- B. **Pinnacle Technical Services Committee Report:** The report submitted by Brandon Swarthout was reviewed.

10. **Adjourn:** Sandi Pointon moved to adjourn; Kevin Medows seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:06 pm.