

Minutes of Pinnacle Governing Board Meeting for 12/21/12

Paul Mills called the meeting to order at 1:25 pm at Fountaindale Library. All present, including Kevin Medows from Joliet Public Library.

Changes/Additions to the Agenda: Add item b. to Old Business – cost sharing formula. Add item c. to Old Business – Audit.

Approval of Minutes for November 29, 2012: Sandi motioned to approve, Dianne seconded. All approved.

Treasurer's Report: There were no expenses in December. Still on the table is how to divide up expenses for EDI. Joliet Public and FPLD need to reimburse Pinnacle for extra licenses. Treasurer's Report is filed for Audit.

Approve bills: No bills to approve.

No Committee Reports. Committee chairs for PIRC, OPAC, and PinTech will be invited to the January board meeting.

Old Business:

a. *Update on Search Process for Pinnacle IT support:* The job ad is posted, and two resumes have already been received. Deadline is January 15, 2013.

b. *Cost Sharing formula:* discussion ensued regarding various cost-sharing formulas. The topic will be revisited.

c. *Audit.* Brian Zabel and Associates submitted a proposal of \$1000 to do Pinnacle's audit. Julie moved to approve the proposal and Scott seconded. Roll call vote conducted with all voting yes.

New Business:

a. *Statewide eBook Committee Update:* Paul provided an update for the State's eBook committee. Subcommittees are now forming. He also gave a tentative integration timeline of February for the libraries using 3M's eBook product. Three libraries (Fountaindale, Lemont, and Shorewood) are going live on 3M in January.

b. *Authority Control.* The OPAC committee would like to see authority control clean-up work budgeted for. We will look at budgeting for it in the next fiscal year, and will look towards getting a number of quotes for services.

C & D. Status of OCLC Updates. Polaris has submitted a proposal to create a custom report to submit updates to OCLC. Paul will confirm if reports will be prepared in a ready form for OCLC. Jennie moves to accept Polaris quote, Scott seconded. Roll call vote, with all voting yes.

e. *System Administrator Recognition.* In recognition of the amount of work required for our start-up year, Julie moved to recognize the system administrators and Chairs of the OPAC, PIRC, and Technical Services for their extraordinary efforts. Scott seconded. Roll Call vote conducted: Harmon, yes; Milavec, yes; Cisna Mills, yes; Mills, yes; Scott Pointon, yes. Sandi Pointon abstained.

f. *Appoint Kevin Medows as Joliet Public's representative, effective January 7th, 2013.* Scott moves to accept Medows' appointment; Julie seconds. Roll call vote, with all voting yes

Adjourn at 3:40 pm. Next meeting, January 24th at RV.