

Governing Board Minutes, 6/8/12

Paul Mills called the meeting to order at 2:10 pm.

No changes/additions to the agenda.

Scott moved to approve the minutes/ Julie seconded. All in favor.

Finances: We have received another bill from Muriel. Julie motioned to pay the bill/Sandi seconded. All in favor.

Correspondence: Jane Plass thanked us for the letter re: reciprocal borrowing sent to PrairieCat libraries. RAILS staff is aware of some of the things that are being said regarding Pinnacle.

System Admins: The help desk (ZenDesk) has been paid for. There are core addresses for ZenDesk, so if personnel changed the addresses would not have to change. The System Administrators are also working on the procedures for local v. global system administrators.

System administrators will not really be “on call” for major issues – we have system support from Polaris. The system administrators will be more focused on making tweaks, and correcting more controllable events.

Holds: PC staff was finally able to get the holds turned off in WorkFlows, so double-checkin can proceed. The double check-in period will only be through the 13th, and then we will check in only on Polaris.

OPAC: Nothing to discuss

E-Commerce Update: The state is requesting that we all sign new e-pay agreements in order for Polaris to complete the e-commerce build.

System Administrators – call with Polaris

Polaris’ proposed time-line for switchover in the week after go-live; Ann believes that issues can be cleaned up in our time. There will be a group – call where we are introduced to our new tech-support person, where we are used to the tracking tool, and there will also be documentation provided.

Polaris provided documentation of the tasks to be regarded as system administration on their end.

A system down will revert to Polaris, and our system administrators will not be tasked with dealing with that kind of event..

We have gone over our OPAC hours – we won’t be charged. However, going forward big projects will be charged (anything they “break” is on their end).

A meeting will be set up with the Customer Sales team to discuss pricing for custom reports and big projects.

Further conversations will be had at ALA.

ILL task-force

The committee needs to look at procedures, and this committee needs to end once its mission has ended.

Libraries have appointed representatives to the committee, and Paul will contact the representatives.

Meeting adjourned at 4:30 pm. The next meeting will be June 29th at Fountaindale Public Library at 9am.