

PLC Governing Board Minutes, July 12, 2013

1. **Call to Order.** Meeting called to order at 9:39am.

Roll call conducted: all members of the PLC Board were present.

Staff present: Jolanta Radzik.

2. **Changes/Additions to the Agenda:** Nothing to add.

3. **Approval of the Minutes:** Julie moved to approve the minutes from 6/21/13; Paul seconded the motion. All voted yes; motion carried.

4. **Treasurer's Report:** The Treasurer's Report was presented by Kevin. Paul moved to accept the Treasurer's Report; Julie seconded the motion. All voted yes; motion carried.

5. **Approval and payment of bills:** Kevin moved to approve the payment of bills. Julie seconded the motion. Roll call vote, with all voting yes; motion carried.

6. **Committee Reports and Recommendations:**

-- After Board discussion of a proposal from the PinCirc Committee, Paul made a motion to clear all fines/fees off of juvenile patron accounts at the point where the patron turns 18 and receives an adult card. The motion further clarified that it would be up to each individual library to decide whether or not any of the removed fines/fees should be reassigned to the parents' card(s). Jennie seconded the motion. All votes yes; motion carried.

-- The Board also discussed when it would be an opportune time to initiate the changes to our various/individual renewal policies. Jennie made a motion to begin September 1st with a Pinnacle-wide policy of **2 renewals for three week items** and **1 renewal for 1 week items**, leaving it up to the individual library to determine what was a one week vs three week item. Paul seconded the motion. All votes yes; motion carried.

-- The Board reviewed the PinDigital opening day collection snapshot.

7. The PLC System Administrator report was reviewed.

OLD BUSINESS

8. The Board discussed purchase guidelines for non-consortial e-book titles (i.e. Hachette) through PLC/member libraries' Overdrive Advantage accounts. The Board agreed that the Committee Chair/Members were doing a good job and that the desire for guidelines was just a precautionary step to avoid future problems. It was decided that a good breakdown would be for 30% (\$30,000) of our e-book budget to be spent on these Hachette/McMillan type items, with the remaining 70% (\$70,000) of the budget being spent on everything else. The Board also agreed that more data was needed before any further hard "rules" could be created, so this will be studied for 3-6 months and the Committee Chair (Kara) will return to revisit this issue with the Board. Kevin will devise an invoicing and reporting

scheme for these purchases. For example, 6 copies of a Hachette title that is selected by the committee will be purchased with PLC funds and then any additional Advantage copies of the title that a library wishes to purchase will be on a per library basis and billed separately. Julie moved to accept all of these ideas into one proposal. Jennie seconded that motion. All voted yes; motion carried.

NEW BUSINESS

9. The Board discussed a proposal to allow a Pinnacle Outreach Committee to form, with the purpose of the committee to be the sharing of information/techniques relating to Polaris and outreach services in general. All members of the Board were in favor of this committee forming, and all approved of Tina Williams as the first chair of the committee. The Board will leave it up to the committee to elect its next chair as per guidelines adopted by other Pinnacle committees.

10. The Board discussed the appearance of 3M titles in the OPAC for non-3M libraries within Pinnacle. After a spirited discussion, Kevin made a motion to have System Administrator Jolanta Radzik limit the 3M items to only appear in the OPACs of Fountainsdale, Lemont, and Shorewood-Troy (the participating 3M libraries). The motion was seconded by Scott. All voted yes; motion carried.

11. After a brief discussion, Kevin made a motion to approve the OCLC setup fees for the batch load holdings project. Paul seconded the motion. All voted yes; motion carried.

12. Usage of Tech Pro Logic services was briefly discussed and further clarified to be a per library usage charge from this point forward and not a PLC-billable charge.

13. Paul made a motion to adjourn and Julie seconded the motion. All voted yes; motion carried.