

Pinnacle Library Cooperative Governing Board Minutes

September 19, 2014 at the Fountaindale Public Library

300 West Briarcliff Road, Bolingbrook, IL 60440

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:08 pm. Roll call was conducted. Regular members present: Kevin Medows, Julie Milavec, Jennie Mills, Paul Mills, Sandi Pointon, and Scott Pointon. Staff present: Jolanta Radzik.
2. **Changes/Additions to the Agenda:** There were no changes or additions to the agenda.
3. **Approval of the Minutes:** Scott Pointon moved for approval of the minutes from 8/22/14; Julie Milavec seconded the motion. Julie Milavec, Scott Pointon, Sandi Pointon, Paul Mills and Jennie Mills voted yes; Kevin Medows abstained; motion carried.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Kevin Medows. The Board agreed to file the treasurer's report for audit.
6. **Approval and payment of bills:** Kevin Medows moved to approve the payment of bills; Sandi Pointon seconded the motion. All voted yes via roll call vote; motion carried.
7. **Approval of Committee Recommendations:**
 - A. **Pinnacle Circulation Committee Recommendation regarding Estimate Fine Features in Public Catalog:** Julie Milavec moved to approve the recommendation to add the text "Actual fines may vary" when patrons selects the estimate fines button; Jennie Mills seconded the motion. All voted yes; motion carried.
 - B. **Pinnacle Circulation Committee Recommendation regarding Teacher Cards:** Scott Pointon moved to approve the recommendation that each library leave its teacher cards as is; Julie Milavec seconded the motion. All voted yes; motion carried.
 - C. **Pinnacle Circulation Committee Recommendation regarding Telephony Options:** After discussion, it was decided to leave the telephony settings as is.
8. **New Business:**
 - A. **Meeting Calendar for 2015 Calendar Year:** Scott Pointon moved to approve the recommendation with the start times changed to 2:00 pm and to switch the January 2015 meeting to January 30th; Kevin Medows seconded the motion. All voted yes; motion carried.
 - B. **Purchase of new Hybrid Forge Catalog App:** After discussion it was decided there is no interest in pursuing the new app from Hybrid Forge.

9. Review of Committee and System Administrator Reports:

- A. **System Administrator Report:** The report submitted by Jolanta was reviewed. Jolanta Radzik will be working more from home starting October 13th. Jennie Mills will discuss methods with the Committee Chairs to enhance dissemination of committee meeting actions with all staff members.

10. **Adjourn:** Kevin Medows moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:04 pm.