

**Pinnacle Library Cooperative Governing Board Minutes**  
**Regular Meeting – August 18, 2017**

Lemont Public Library District  
50 E. Wend St.  
Lemont, IL 60439

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 3:04pm; Regular members present:, Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Sandi Pointon (Lemont Public Library District), Scott Pointon (White Oak Library District). Regular members absent: Megan Millen (Joliet Public Library) and Jennie Mills (Shorewood Public Library District). Staff present: ILS Manager Matt Hammermeister
2. **Changes/Additions to the Agenda:** Add PinDigital report to 10.
3. **Minutes of 5/26/17:** Tabled until September 2017 meeting.
4. **Minutes of 7/27/17:** Lisa Pappas moved to approve; Paul Mills seconded.
5. **Public Comment:** There was no public comment.
6. **Treasurer’s Report:** The treasurer’s report was presented by Paul Mills. The Board agreed to file the treasurer’s report for audit. Discussion ensued concerning possibly opening a second checking account due to the several months each year when our accounts are beyond the FDIC insured maximum. The audit is scheduled for 8/28/17.
7. **Approval and payment of bills:** Lisa Pappas moved to approve the payment of bills; Scott Pointon seconded the motion. All voted yes via roll call vote; motion carried.
8. **Old Business:**
  - A. Sandi Pointon presented an application form for Beazley Insurance so that we can obtain a second quote for cyber-liability insurance. Action deferred to September meeting.
9. **New Business:**
  - A. Brandon Swarthout will act as a second back-up system administrator.
  - B. Matt Hammermeister presented information of Innovative University Workshops. The courses were discussed. There is a fee; Matt is waiting for a quote as requested.
10. **Review of Committee Reports**
  - A. ILS Manager Report:** Report was submitted and reviewed. Matt presented a quote for \$2420 from Innovative to conduct the off-hours upgrade. Since this is below the amount budgeted, no action was required.
  - B. PinDigital Report:** The report from the Pinnacle PinDigital Committee was reviewed.
11. **Adjourn:** Lisa Pappas moved to adjourn; Paul Mills seconded the motion. All voted yes; motion carried. The meeting adjourned at 4:16 p.m.