

Pinnacle Library Cooperative Governing Board Minutes
Regular Meeting – December 15, 2017 at 2:00 PM

White Oak Public Library—Crest Hill Branch
20670 Kubinski Drive
Crest Hill, IL 60403

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:56 pm by Vice-Chair Megan Millen; Regular members present: Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Megan Millen (Joliet Public Library) and Jennie Mills (Shorewood Public Library District). Regular members absent: Sandi Pointon (Lemont Public Library District). Staff present: ILS Manager Matt Hammermeister. Guest: Christina Theobald of Fountaindale Library.
2. **Changes/Additions to the Agenda:** None.
3. **Minutes of 11/17/17:** Jennie Mills moved to approve; seconded by Paul Mills.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Paul Mills. The Board agreed to file the treasurer's report for audit. The auditor is recommending that we open a separate checking account for debit card use.
6. **Approval and payment of bills:** Scott Pointon moved to approve bills paid; Lisa Pappas seconded the motion. All voted yes via roll call vote; motion carried. Lisa Pappas moved to approve bills payable; Scott Pointon seconded the motion. All voted yes via roll call vote; motion carried.
7. **Old Business:**
 - A. **Pinnacle Circulation Policy:** Lisa Pappas moved to approve the revised policy; seconded by Scott Pointon.
 - B. **My Library Rewards:** Scott Pointon moved to accept the proposal to contract with My Library Rewards; seconded by Lisa Pappas. All voted yes via roll call vote; motion carried.
8. **New Business:**
 - A. **RAILS Consortia Committee Representation:** Scott Pointon is currently the Pinnacle the official Pinnacle rep, with voting rights. Matt Hammermeister is Pinnacle's official second rep; Matt will contact RAILS with this information.
 - B. **Purchase on Demand:** Christina Theobald, Chair of PinTech presented about patron-driven acquisitions. The subcommittee will continue to hash out specifics, including criteria for selection of items to be added to the PAC.
 - C. **Innovative Users Group Annual Conference:** Scott Pointon moved to accept ILS Manager Matt Hammermeister's request to attend the conference; seconded by Paul Mills. All voted yes via roll call vote; motion carried.
 - D. **Hardware for ILS Manager:** Jennie Mills moved to agree to purchase hardware including a multi-function printer for the ILS Manager; Scott Pointon seconded. All voted yes via roll call vote; motion carried.
9. **Review of Committee and ILS Manager Reports**
 - A. **ILS Manager Report:** Report was submitted and reviewed.
 - B. **PinTech Report:** The report was submitted and reviewed.
 - C. **PinDigital Report:** Report was submitted and reviewed.

10. **Adjourn:** Scott Pointon moved to adjourn; Lisa Pappas seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:14 p.m.