

Pinnacle Library Cooperative Governing Board Minutes
Regular Meeting – June 29, 2018 at 2:00 PM

Plainfield Public Library
15025 S. Illinois St
Plainfield, IL 60544

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:52 pm; Regular members present: Sandi Pointon (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), and Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District). Staff present: ILS Manager Matt Hammermeister. Guest: Dee Brennan, Executive Director of RAILS
2. **Changes/Additions to the Agenda:** Add Back-up System Admin to New Business
3. **Minutes of 05/24/18:** Scott Pointon moved to approve; seconded by Megan Millen.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Paul Mills. The Board agreed to file the treasurer's report for audit.
6. **Approval and payment of bills:** Lisa Pappas moved to approve bills paid and payable; Scott Pointon seconded the motion. All voted yes via roll call vote; motion carried.
7. **Old Business:**
 - A. **My Library Rewards Update:** Mitch Czalpa gave an in-person update; everyone is very pleased with how the program is running. Shorewood is going live July 9; Fountaindale hopes to be live prior to ice cream social on 7/31.
 - B. **RAILS LLSAP grant application:** Jennie Mills moved, seconded by Megan Millen, that Matt submit a letter of interest for the LLSAP grant for FY20 and complete the grant application. All voted yes; motion carried.
8. **New Business:**
 - A. **Back-up System Administrator:** We have one back-up sys admin currently who is in a Tech position; Megan will speak with Joliet staff member about being the back-up person from a Circulation position.
9. **Review of Committee and ILS Manager Reports**
 - A. **ILS Manager Report:** Report was submitted and reviewed.
 - B. **PinDigital Report:** Report was submitted and reviewed. A request was made to investigate the digital library card option for new cardholders to have access to Overdrive.
10. **Adjourn:** Scott Pointon moved to adjourn; Paul Mills seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:01 p.m. Next meeting is Friday, July 20 at Fountaindale.