

**Pinnacle Library Cooperative Governing Board Minutes  
Regular Meeting November 16th, 10:30am.**

Shorewood-Troy Library  
650 Deerwood Dr.  
Shorewood, IL 60404

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 10:48 am; Regular members present: Sandi Pointon (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), and Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District). Staff present: ILS Manager Matt Hammermeister.
2. **Changes/Additions to the Agenda:** None.
3. **Minutes of 10/19/18:** Lisa Pappas motioned to approve; seconded by Scott Pointon. All voted "yes" to accept.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Paul Mills. The Board agreed to file the treasurer's report for audit.
6. **Approval and payment of bills:** Scott Pointon moved to approve bills paid and payable; Sandi Pointon seconded. All voted yes via roll call vote; motion carried.
7. **Old Business:**
  1. **Unique Chat Update:** Matt provided an update. The knowledge database is nearly complete. Matt also provided a schedule. Fountaindale's and Shorewood's websites will be coming up first, followed by the remainder of the participating libraries.
  2. **Fine-Free Update:** The new fine codes have been input into Polaris. Matt will do the mass update on Thanksgiving, when activity in Polaris will be low. Jennie Mills expressed her appreciation for all of Matt's work, along with PinTech and PIRC for the work done on this project.

## **8. New Business:**

**1. By-Laws:** Matt started the review of the by-laws by flagging things that need to be reviewed and possibly revised. The Board will review the by-laws in December.

**2. Find-More Illinois:** The Governing Board discussed Find-More Illinois. Jennie Mills made the motion to not join Find-More Illinois at this time; Sandi Pointon seconded. The board did a voice vote, with all voting not to join at this time.

**3. New Fine Codes:** The PIRC committee presented the Governing Board with a list of new fine codes to allow for libraries to go fine-free, if desired. The new codes are format-specific, rather than being based on fine amounts. Jennie Mills motioned; Paul Mills seconded. All voted "yes".

**4. SimplyE Test program:** This is a program that will allow patrons to potentially search for e-content across multiple platforms. The board agreed to move forward with the pilot project.

## **9. Review of Committee and ILS Manager Reports**

**1. ILS Manager Report:** Report was submitted and reviewed. The Board is appreciative of all of his work on the new fine codes.

**2. PinChairs Report:** Report was submitted and reviewed. Upcoming projects include Lexile Scores, Purchase on Demand, OverDrive's Get a Library Card, and Polaris 6.1.

**3. PinDigital Report:** Report submitted and reviewed.

**Adjourn:** Paul Mills moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 11:10 a.m.