

## **Pinnacle Library Cooperative Governing Board Minutes**

### **Regular Meeting, October 10, 2019**

Plainfield Public Library

15025 S. Illinois St.

Plainfield, IL 60544

**1. Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:32 pm; Regular members present: Sandi Pointon (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), and Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District).

Staff present: ILS Manager Matt Hammermeister.

**2. Changes/Additions to the Agenda:** No changes

**3. Minutes of September 20<sup>th</sup>, 2019:** Sandi Pointon motioned to approve; seconded by Megan Millen. All voted “yes” to accept.

**4. Public Comment:** There was no public comment.

**5. Treasurer’s Report:** The treasurer’s report was presented by Sandi Pointon. The Treasurer’s Report was filed for audit

**6. Approval and payment of bills:**

- a. Megan Millen/Paul Mills moved to approve bills paid and payable. All voted “yes” via roll call vote; motion carried.
- b. Approve Fund Transfer – Jennie Mills motioned/Sandi Pointon seconded an \$38,000 fund transfer from the Money Market to Business checking to cover bills. All voted “yes” to transfer the funds via roll call vote; motion carried.

**7. Old Business:**

- a. **Library Road Trip:** Matt included the report from Rachel Gilmore (Shorewood-Troy) doing the final wrap-up for the Road-Trip. The Governing Board discussed some changes that might be made next year, such as a cheaper passport print. However, the consensus was that it was a successful program and worked well for users that were dedicated users of their local libraries.
- b. **Intergovernmental Agreement:** Paul Mills motioned/Scott Pointon seconded to approve the Intergovernmental Agreement between Pinnacle and the Shorewood-

Troy Library to provide HR and payroll services for the Pinnacle Cooperative's ILS Manager Position. Signing by Lisa Pappas, Chair and Scott Pointon, Vice-Chair was authorized. A roll call vote was taken, with all voting "yes." Jennie Mills indicated that the STPL board would be signing that night as well.

#### **8. New Business:**

- a. **Patron Self-Service of Holds.** Matt discussed what Polaris' capability is for printing hold slips and how it can be modified. Matt also reviewed what libraries are currently doing. Coming legislation may affect how patron information can be displayed on hold slips.

#### **9. Review of Committee and ILS Manager Reports**

- a. **ILS Manager Report:** Pinnacle was awarded \$53,037 in RAILS LLSAP grant support. RAILS recently also held a meeting for e-content consortia to discuss the change in purchasing models coming from publishers. The committee intends to meet approximately quarterly going forward. Scott Pointon also discussed the logistics behind the White Oak Student Success Cards
- b. **PinDigital Report:** PinDigital reported that OverDrive offered some options to deal with the publisher e-content embargos. Issues with the Instant Digital Card were also discussed. Some changes will be made to the wording on the PinDigital website. Statistics were reviewed.

**Adjourn:** Sandi Pointon moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:35pm. The next meeting will be at the Shorewood-Troy Public Library at 1:30pm.