

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting – April 28, 2017

Southern Belles Pancake House

15051 S. Van Dyke Rd., Plainfield, IL

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:00pm. Roll call was conducted. Regular members present: Megan Millen (Joliet Public Library), Jennie Mills (Shorewood Public Library District), Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Public Library District) and Sandi Pointon (Lemont Public Library District). Regular members absent: none. Staff present: none. Guests Present: Leslie Lovato
2. **Changes/Additions to the Agenda:** Under New Business, the topic “Cyberliability Insurance” was added.
3. **Minutes:** Jennie Mills moved to approve the minutes of the March 31, 2017 Board Meeting and Sandi Pointon seconded. The motion was approved.
4. **Public Comment:** There was no public comment.
5. **Treasurer’s Report:** The treasurer’s report was presented by Paul Mills. The Board agreed to file the treasurer’s report for audit. A discussion took place about obtaining a credit or debit card. Paul will look into this for the next meeting
6. **Approval and payment of bills:** Lisa Pappas moved to approve the payment of bills; Jennie Mills seconded the motion. All voted yes via roll call vote; motion carried.
7. **Old Business:**
 - A. Niche Academy: Several members of the group stated that their budgets were too tight this year to consider a group purchase of this product.
 - B.
8. **Executive Session:** Scott Pointon made a motion and Paul Mills seconded to adjourn to executive session to discuss the employment of a specific individual at 9:31a.m.
9. **Adjourn Executive Session:** Jennie Mills made a motion and Sandi Pointon seconded to adjourn Executive Session and resume regular session at 9:58a.m.
10. **New Business:**
 - A. Motion to approve Operating Budget 2018 – Paul Mills presented the proposed Pinnacle budget for the upcoming fiscal year. Jennie Mills made a motion to approve and Paul Mills seconded the motion. All voted yes in a roll call vote. Motion carried.

- B. Motion to approve hiring Matt Hammermeister as ILS Manager: Sandi Pointon made the motion and Lisa Pappas seconded. All approved in a roll call vote. Scott Pointon will prepare an offer letter to Matt no later than Monday, May 1, 2017.
- C. Cyberliability Insurance - The Governing Board discussed the idea of getting this insurance specifically for Pinnacle due to the risk of a breach in patron data. Paul Mills will procure a quote for the next meeting.

11. Review of Committee Reports

- A. **PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed. Lisa Pappas discussed the idea of the group doing less collection development and instead concentrating on filling holds. The lists are long. Leslie Lovato said she was meeting with committee member Candy VanTyne to discuss the issue next week.
- B. **PIRC Committee Report:** The report from the Pinnacle PIRC Committee was reviewed. The Governing Board discussed the concept of autorenewal and decided that they will tell the PIRC committee that we're not interested in pursuing it at this time.
- C. **Pin OPAC Committee Report:** The report from the Pinnacle Pin OPAC Committee was reviewed.
- D. **Adjourn:** Sandi Pointon moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 10:25a.m.