

Pinnacle Library Cooperative Governing Board Minutes

May 27, 2016 at the

Shorewood-Troy Public Library District

650 Deerwood Drive, Shorewood, IL 60404

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:00 pm. Roll call was conducted. Regular members present: Helene Marzec and Laura Yanchick (Joliet Public Library), Julie Milavec and Lisa Pappas (Plainfield Public Library District), Paul Mills (Fountaindale Public Library District), Jennie Mills (Shorewood-Troy Public Library District), Sandi Pointon (Lemont Public Library District), and Scott Pointon (White Oak Public Library District). Regular members absent: None. Staff present: Ron Chesko. Guests Present: None. It was noted that Helene Marzec and Laura Yanchick are serving as interim representatives from the Joliet Public Library and that Lisa Pappas will begin serving as the interim representative from the Plainfield Public Library in July 2016.

2. **Changes/Additions to the Agenda:** Helene Marzec and Laura Yanchick asked that membership in WILIUG (Wisconsin/Illinois Innovative Users Group) and attendance at an upcoming WILIUG event be added to the agenda as New Business Item 8G.

3. **Approval of the Minutes:** Jennie Mills moved for approval of the minutes from 4/15/16; Scott Pointon seconded the motion. All voted yes; motion carried.

4. **Public Comment:** There was no public comment.

5. **Treasurer's Report:** The treasurer's report was presented by Jennie Mills. The Board agreed to file the treasurer's report for audit.

6. **Approval and payment of bills:** Jennie Mills moved to approve the payment of bills; Paul Mills seconded the motion. All voted yes via roll call vote; motion carried.

7. Old Business:

- A. **ILS Vendor Review:** A discussion of recent Sirsi product demonstration ensued. Ron Chesko, Scott Pointon, and Paul Mills will meet to discuss next steps with Sirsi.

8. New Business:

- A. **Ill (Innovative Interfaces, Inc.) Response and Proposal for Services:** Paul Mills noted that no response to the Cooperative's request has been received.
- B. **Pre-payment of June 2016 Reimbursements for Shorewood-Troy Public Library District:** Jennie Mills requested that the June 2016 reimbursements for Shorewood-Troy be pre-paid so that she can close out her fiscal year more easily. Sandi Pointon

moved to approve the pre-payment of June 2016 Reimbursements for Shorewood-Troy Public Library District; Scott Pointon seconded the motion. All voted yes via roll call vote; motion carried.

- C. Standardization of Patron Information in Notes Fields:** Paul Mills discussed a conversation that he and his staff had about information that is put into the patron notes fields. It was agreed that the PIRC Circulation Committee should examine this and make a recommendation to the Governing Board.
- D. FY2017 Budget:** The FY2017 Budget was reviewed. Paul Mills moved to approve the FY2017 Budget as amended; Helene Marzec and Laura Yanchick seconded the motion. All voted yes via roll call vote; motion carried.
- E. Election of Governing Board Officers:** Officers for FY2017 were discussed. The following slate of officers was proposed. Scott Pointon as Chair. Sandi Pointon as Vice Chair/Chair Elect. Helene Marzec as Secretary. Paul Mills as Treasurer. Paul Mills moved to approve the slate of officers as proposed; Scott Pointon seconded the motion. All voted yes via roll call vote; motion carried.
- F. Pinnacle Library Cooperative representatives to RAILS Consortia Committee:** Paul Mills explained that Pinnacle needs to appoint a new representative to the RAILS Consortia Committee. Kevin Medows had been our Governing Board representative. Ron Chesko will continue as our operations representative. Laura Yanchick moved to have Lisa Pappas serve as our Governing Board representative to the RAILS Consortia Committee; Jennie seconded the motion. All voted yes; motion carried.
- G. WILIUG Membership:** Laura Yanchick discussed an interest on the part of a Joliet Public Library staff member in attending an upcoming WILIUG event. Ron Chesko will check to see if the Cooperative is a member and if libraries need to join individually. Laura Yanchick will investigate costs to attend the WILIUG event.

9. Review of Committee and ILS Manager Reports:

- A. Pinnacle ILS Manager Report:** The report from ILS Manager Ron Chesko was reviewed
- B. Pinnacle PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed.
- C. Pinnacle PinTech Technical Services Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed.
- D. Pinnacle PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed.

11. **Adjourn:** Julie Milavec moved to adjourn; Helene Marzec seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:06 pm.