

Pinnacle Library Cooperative Governing Board Minutes

August 19, 2016 at the

Lemont Public District Library

50 E. Wend Street, Lemont, IL 60439

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:40 pm. Roll call was conducted. Regular members present: Helene Marzec and Laura Yanchick (Joliet Public Library), Lisa Pappas (Plainfield Public Library District), Paul Mills (Fountaindale Public Library District), Jennie Mills (Shorewood-Troy Public Library District), and Sandi Pointon (Lemont Public Library District). Regular members absent: None. Staff present: Ron Chesko Guests Present: None
2. **Changes/Additions to the Agenda:** Add New Business Item 8C – Admin Equipment Request.
3. **Approval of the Minutes:** Jennie Mills moved for approval of the minutes from 7/15/16; Lisa Pappas seconded the motion. All voted yes; motion carried.
4. **Public Comment:** There was no public comment.
5. **Treasurer’s Report:** A revised treasurer’s report was presented by Paul Mills. The Board agreed to file the treasurer’s report for audit.
6. **Approval and payment of bills:** Helene Marzec moved to approve the payment of bills; Lisa Pappas seconded the motion. All voted yes via roll call vote; motion carried.
7. **Old Business:**
 - A. **Innovative Interfaces, Inc. (III Proposal):** Paul Mills presented the new proposal from Innovative Interfaces, Inc. A decision to accept or reject the proposal must be made by December 31, 2016.
8. **New Business:**
 - A. **Unique Management Services (UMS) Patron Database Review and Cleanup:** Paul Mills reported on a Geocoding option for verification of residency against a database for patrons who apply for new library cards. Paul Mills moved to send to the Pirc Committee for review; Lisa Pappas seconded the motion. All voted yes via roll call vote; motion carried.
 - B. **Review of Loan and Fine Rules:** A recommendation was made for Ron Chesko to assess the loan and fine rules between the libraries to determine if standardization is

feasible. Paul Mills moved to send to the Pirc Committee for review; Laura Yanchick seconded the motion. All voted yes via roll call vote; motion carried.

- C. **Admin Equipment Request:** A proposal was submitted for the purchase of a new admin laptop to replace the old laptop Ron is currently using. Lisa Pappas moved to purchase a new admin laptop; Jennie Mills seconded the motion. All voted yes via roll call vote; motion carried.

9. **Review of Committee and ILS Manager Reports:**

- A. **Pinnacle ILS Manager Report:** The report from ILS Manager Ron Chesko was reviewed. A discussion was held regarding the purchase of Screwdriver software at a cost of \$4,000/year. Sandi Pointon motioned to purchase of the Screwdriver software; Lisa Pappas seconded the motion. All voted yes via roll call vote; motion carried.
- B. **Pinnacle PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed. The report from Lisa Bobis and Matt Hammermeister on WILIUG was also reviewed.
- C. **Pinnacle Circulation Committee (PIRC) Report:** The report from the Pinnacle Circulation Committee (PIRC) was reviewed.

- 10. **Adjourn:** Lisa Pappas moved to adjourn; Jennie Mills seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:23 pm.