Pinnacle Library Cooperative Governing Board Minutes

October 17, 2014 at the White Oak Public Library – Lockport Branch

121 East 8th Street, Lockport, IL 60441

1. Call to Order and Roll Call of Members Present: The meeting was called to order at 2:07 pm. Roll call was conducted. Regular members present: Kevin Medows, Julie Milavec, Paul Mills, Sandi Pointon, and Scott Pointon. Regular members absent: Jennie Mills. Staff present: None.

2. Changes/Additions to the Agenda: There were no changes or additions to the agenda.

3. Approval of the Minutes: Scott Pointon moved for approval of the minutes from 9/19/14; Sandi Pointon seconded the motion. Julie Milavec, Scott Pointon, Sandi Pointon, Kevin Medows, and Paul Mills voted yes; motion carried.

4. Public Comment: There was no public comment.

5. Treasurer’s Report: The treasurer’s report was presented by Kevin Medows. The Board agreed to file the treasurer’s report for audit.

6. Approval and payment of bills: Kevin Medows moved to approve the payment of bills; Paul Mills seconded the motion. All voted yes via roll call vote; motion carried.

7. Approval of Committee Recommendations:

   A. Pinnacle Circulation Committee Recommendation regarding Almost Overdue Notice language: Scott Pointon moved to accept the Pinnacle Circulation Committee’s recommendation to add this language to Almost Overdue Notices -- "E-content items will be automatically returned on this date.", Sandi Pointon seconded the motion. All voted yes; motion carried.

   B. Pinnacle Public Catalog Committee Recommendation regarding YouTube Channel: Sandi Pointon moved to accept the Pinnacle Public Catalog Committee’s recommendation for our YouTube channel -- "https://www.youtube.com/user/PinnacleLibraries/feed?view_as=public", Scott Pointon seconded the motion. All voted yes; motion carried.

8. Old Business:

   A. OverDrive Integration: After some discussion, the Governing Board decided to direct the Chair of the Pinnacle PinDigital Committee to see if OverDrive will create a single Advantage account for the Pinnacle Library Cooperative.

   B. Polaris LEAP: The Governing Board expressed its general disappointment with the bug testing process for LEAP.
C. **RAILS Consortia Committee Update**: Paul Mills provided an update on the committee’s latest activities, including the selection of a consultant to guide stage two of the creation of an interlibrary loan (ILL) overlay service. Every consortia in RAILS will have an opportunity to provide input to the consultant.

9. **Review of Committee and System Administrator Reports:**

   A. **System Administrator Report**: The report submitted by Jolanta was reviewed.

   B. **Pinnacle Technical Services Committee Report**: The report submitted by Brandon Swarthout was reviewed.

10. **Adjourn**: Sandi Pointon moved to adjourn; Kevin Medows seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:06 pm.