

Pinnacle Library Cooperative Governing Board Minutes

November 13, 2015 at the Shorewood-Troy Public Library District

650 Deerwood Drive, Shorewood, IL 60404

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:13 pm. Roll call was conducted. Regular members present: Pam Dube (Joliet Public Library), Julie Milavec, Paul Mills, Jennie Mills, Sandi Pointon, and Scott Pointon. Regular members absent: None. Staff present: None. Guests Present: Ron Chesko.
2. **Changes/Additions to the Agenda:** There were no changes or additions to the agenda.
3. **Approval of the Minutes:** Jennie Mills moved for approval of the minutes from 10/16/15; Scott Pointon seconded the motion. All voted yes; motion carried.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Jennie Mills. The Board agreed to file the treasurer's report for audit.
6. **Approval and payment of bills:** Jennie Mills moved to approve the payment of bills; Sandi Pointon seconded the motion. All voted yes via roll call vote; motion carried.
7. **Old Business:** There was no old business.
8. **New Business:**
 - A. **Pinnacle PIRC Circulation Committee Recommendation:** The recommendation to enable patrons to change their pick-up location through the PAC for active, pending, and shipped holds was discussed. In addition, the addendum that a caution statement in the PAC be included to alert patrons that a change may delay receipt of materials requested was discussed. Paul Mills moved to approve the recommendation; Pam Dube seconded the motion. All voted yes; motion carried.
 - B. **Pinnacle Library Cooperative Membership in WILIUG (Wisconsin/Illinois Innovative Users Group) :** The recommendation to join WILIUG was discussed. Jennie Mills moved to approve the recommendation; Scott Pointon seconded the motion. All voted yes; motion carried.
 - C. **RAILS (Reaching Across Illinois Library System) Definition of an LLSAP (Local Library System Automation Program):** Jennie Mills discussed the most recent RAILS Consortia Futures SubCommittee meeting. All are interested in seeing more information from RAILS.

- D. **Polaris Enhancement Recommendations from System Administrator and Committees:** The enhancement recommendations from former System Administrator Jolanta Radzik and the committees were reviewed. The Governing Board directed Paul Mills to vote per the recommendations submitted.

9. **Review of Committee and System Administrator Reports:**

- A. **Pinnacle System Administrator Report:** The report from interim System Administrator Kathy Schmidt was reviewed.
- B. **Pinnacle PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed.
- C. **Pinnacle PIRC Circulation Committee Report:** The report from the Pinnacle PIRC Circulation Committee was reviewed.

10. **Adjourn:** Scott Pointon moved to adjourn; Jennie Mills seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:04 pm.