

PLC Governing Board Minutes, November 22, 2013

1. **Call to Order.** The meeting was called to order at 12:55pm.
Roll call conducted: All members of the PLC Board were present. Staff present: Jolanta Radzik.
2. **Changes/Additions to the Agenda:** Nothing to add.
3. **Approval of the Minutes:** Julie moved to approve the minutes from 9/27/13; Kevin seconded the motion. All voted yes; motion carried.
4. **Treasurer's Report:** The Treasurer's Report was presented by Kevin. The Board agreed to file the treasurer's report for audit.
5. **Approval and payment of bills:** Kevin presented various bills to be paid, including three paychecks for Jolanta and the first marc record bill. Kevin moved to approve the payment of bills. Paul seconded the motion. Roll call vote, with all voting yes; motion carried.
6. **Committee Reports and Recommendations:**
 - PinCirc** -- The Board reviewed the committee report and noted that the circulation clerk substitutes list was posted and useable.
 - PinOPAC** – No report.
 - PinTech** – Jolanta reported for this committee. Two quotes came in for authority control cleanup work. The **Polaris** quote was \$4,000. The **Backstage** quote was \$18,448.20 with an ongoing per year cost of \$13,532.94.
 - PinData** – An extensive written report was discussed and accepted.
 - PinDigital** – Report discussed and accepted.
 - PinOut** – Jolanta reported for this committee. Report accepted.
7. The PLC System Administrator report and recommendations were reviewed. Paul moved to proceed with the initial base cleanup of authority control records. Julie seconded that motion. All voted yes via roll call vote; motion carried. The Board also discussed the topic of allowing Share Illinois libraries to place ILL holds. After much discussion the Board decided not to allow this.
8. **Old Business** – Paul gave an update on what is happening with the RAILS Consortia Committee.
9. **New Business** –
 - The Board agreed to move their December meeting location to Shorewood.
 - The Board also agreed that there was common interest in starting a shared pool of circulation page substitutes.
 - The Board moved into executive session to discuss employee benefit matters.
 - The Board came out of executive session and determined that the date for Jolanta's annual review will be in May 2014.
10. **Adjournment** – Scott made a motion to adjourn and Jennie seconded the motion. All voted yes; motion carried.