

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting – February 17, 2017

Lemont Public Library

50 E. Wend Street; Lemont, IL 60439

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:01pm. Roll call was conducted. Regular members present: Megan Millen (Joliet Public Library), Lisa Pappas (Plainfield Public Library District), Paul Mills (Fountaindale Public Library District), Scott Pointon (White Oak Public Library District) and Sandi Pointon (Lemont Public Library District). Regular members absent: Jennie Mills (Shorewood-Troy Public Library District). Staff present: Ron Chesko Guests Present: None
2. **Changes/Additions to the Agenda:** Under New Business, the topics “Audit” and “Polaris Upgrade/scheduling” was added. Under Committee Reports, the topic “RAILS Consortia Committee Update” was added
3. **Minutes:** Lisa Pappas moved to approve the minutes of the January 13, 2017 Board Meeting and Sandi Pointon seconded. The motion was approved.
4. **Public Comment:** There was no public comment.
5. **Treasurer’s Report:** The treasurer’s report was presented by Paul Mills. The Board agreed to file the treasurer’s report for audit. Paul and Ron will create a draft FY2018 Budget in time for the March Board Meeting.
6. **Approval and payment of bills:** Sandi Pointon moved to approve the payment of bills; Lisa Pappas seconded the motion. All voted yes via roll call vote; motion carried.
7. **Old Business:**
 - A. Innovative Agreement Extension: Paul Mills reported that the agreement was still in the process of legal review with Innovative.
8. **New Business:**
 - A. Lisa Bobis, Chair of the PinTech Committee, requested that Pinnacle pay \$206.00 for registration to an ALCTS Webinar for the PinTech Committee. Discussion ensued and it was decided that any requests for spending from any of the committees needs to be presented in writing and brought to the full board for approval. The Board discussed getting a debit card in the future. For now it was decided that the library of the Chair person making the request will front the money and be reimbursed. Lisa Pappas moved to approve the \$206.00 for the webinar and Paul Mills seconded. All voted yes via roll call vote; motion carried.

- B. Polaris Upgrade schedule/update: Polaris is currently working towards quarterly upgrades. Pinnacle has only budgeted for twice a year upgrades. Discussion ensued about increasing the number of upgrades each year. There is a fix needed soon for the PAC. A new update is available to fix the PAC and add some LEAP functionality. It was decided to do the current update now and to budget for quarterly updates next year.
- C. PinDigital Recommendation to purchase pre-order titles- Paul Mills moved and Lisa Pappas seconded the motion to accept the recommendation for 2017-2018 for pre-order titles not to exceed \$15,000. All voted yes via roll call vote; motion carried.
- D. Audit: Paul Mills distributed the audit to all board members and reported that Pinnacle received a clean audit. Sandi Pointon moved to accept the audit. Paul Mills seconded the motion. All voted yes via roll call vote; motion carried.

9. Review of Committee and ILS Manager's Reports

- A. **Pinnacle ILS Manager Report:** The report from ILS Manager Ron Chesko was reviewed.
- B. **PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed.
- C. **RAILS Consortia Committee Report:** Lisa Pappas, Pinnacle representative, Paul Mills, RAILS Board Member and Ron Chesko, Pinnacle ILS Manager reported on the most recent meeting of this committee. A working group is creating best practices for cataloging and searching for a workable ILS overlay at this time.
- D. **Adjourn:** Sandi Pointon moved to adjourn; Paul Mills seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:02pm.