

Minutes for Governing Board Meeting

March 20th, 2013

Call to Order: Meeting called to order at 1:05pm. Roll call conducted; all present.

Changes/Additions to the Agenda: Add item 8d to New Business: Polaris contacts.

Approval of Minutes: Julie moved to approve the minutes of February 22nd, 2013; Scott seconded. All voted to approve.

Treasurer's Report: Kevin presented the Treasurer's Report. It has been filed for audit.

Bills to Approve: A bill was presented for the System Administrator's workstation license. Kevin moved to approve; Jennie seconded. Roll call conducted; all voting yes.

Committee Reports: None. The database committee is working on getting good pricing for group purchases.

Old Business:

a. OverDrive Consortium: Julie moved to recommend a budget of \$53,000 for an opening-day collection for new Pinnacle Overdrive Consortium; Kevin seconded. Roll call vote, with all voting yes.

The Governing Board directs that that the OverDrive implementation team be converted into a collection development team, and to make it a standing committee with an established annual budget (to be paid for as part of a library's Pinnacle fees). Julie moves/Jennie seconds. All voting yes. Kara Kohn, from Plainfield Public Library, will be the first year's chair.

b. FY 2014 budget – discussed as part of the cost-sharing formula.

New Business:

a. Cost-sharing formula: Scott moves/Jennie seconds to set the cost formula as 1) a base formula (pay-to-play) and b) circulation by owning library. Roll call vote; all voted to approve. Data capture will be done, looking at first 3 quarters of the year, then going forward, will look at the calendar year. The FY 2014 budget will be finalized shortly.

b. System Administrator Update: Radzik will be starting April 29th.

c. Upgrade of Polaris: upgrade to the new update will be on hold until Radzik starts.

d. Polaris contact: since Paul has been main point of contact on Polaris issues, he will continue to serve as the Polaris contact (with Radzik) for continuity, after the officers change.

Adjourn at 3:30 pm. Next meeting is at 1pm at the Plainfield Public Library.