

PLC Governing Board Minutes, March 21, 2014

- 1. Call to Order.** The meeting was called to order at 1:24pm.
Roll call conducted: Regular members present: Sandi, Paul, Jennie, Kevin, Scott. Regular members absent: Julie. Staff present: Lisa Pappas and Jolanta Radzik.
- 2. Changes/Additions to the Agenda:** The entire Board felt awkward and sad that this question was even broached, considering the beauty and perfection of the agenda.
- 3. Approval of the Minutes:** Paul moved to approve the minutes from 2/21/14; Lisa seconded the motion. All voted yes; motion carried.
- 4. Treasurer's Report:** The treasurer's report was presented by Kevin. The Board agreed to file the treasurer's report for audit. The Board agreed that committee chairs should submit any/all budgetary requests for the coming fiscal year prior to the May 2, 2014 meeting of the Governing Board.
- 5. Approval and payment of bills:** Kevin moved to approve the payment of bills. Jennie seconded the motion. All voted yes via roll call vote; motion carried.
- 6. Committee Reports and Recommendations:**

PinCirc -- Written report reviewed and accepted. The committee inquired as to whether pick list reports could be run twice daily. Jolanta was asked to investigate if this was possible and if there would be any unwanted consequences.

PinOPAC – No written report. Lisa gave a verbal report outlining the committee's next steps following the recent completion of the catalog survey.

PinTech – Written report reviewed and accepted. Overall the committee is pleased with the authority control work done by Backstage, and they are making plans for ongoing cleanup/maintenance. Paul moved that Jolanta enter Pinnacle into a contract with Backstage asap to provide ongoing cleanup for \$678/month. Jennie seconded the motion. All voted yes via roll call vote; motion carried.

PinData – Written report reviewed and accepted. Paul moved to renew the EbscoHost group purchase deal, at a 5% increase in cost. Jennie seconded the motion. All voted yes via roll call vote; motion carried.

PinDigital – Written report reviewed and accepted. Kids e-reading room is live. Jennie moved to accept option #2 in the committee's FY2014/2015 budget proposal for consortial Overdrive funding, which defined \$115,000 for content and \$15,000 for the platform fee. All voted yes via roll call vote; motion carried.

PinOut – No report.

- 7. The PLC System Administrator report** was reviewed and accepted. Jolanta highlighted that the retrospective authority control cleanup was complete, the Pinnacle committee pages on the intranet had all been updated, and that she would like to be notified whenever library employees leave so that their Polaris logins may be deleted.

8. Old Business:

- Paul moved that Pinnacle become an early tester/adopter of the Polaris LEAP product in order to capture early bird pricing. His motion was to move forward with implementation at an upfront cost not to exceed \$30,000. Lisa seconded the motion. All voted yes via roll call vote; motion carried.

9. New Business:

- Paul moved to approve the upfront fee of \$3,750 for integrating Overdrive holdings into the Polaris catalog, to take place after July 1, 2014 and to approve the ongoing/annual fee of \$3,250 to begin on July 1, 2015. Jennie seconded the motion. All voted yes via roll call vote; motion carried.
- The Board tabled discussion of the Baker & Taylor Axis360 product.
- The Board agreed that the first quarterly “up front” payment for content to Overdrive should be made and will cover April-May-June 2014.
- The Board unanimously agreed that the Pinnacle collections to hold ratio should be increased from 5:1 to 8:1 for all formats and material types.
- The Board agreed that Jolanta would complete her self-evaluation in April and that the Board would meet to do her evaluation on May 2nd.

10. **Adjournment** – Sandi’s motion to adjourn and Paul’s second to that motion were met with fanfare and not a few cries of “Huzzah!” All voted yes; motion carried.