

PLC Governing Board Minutes, August 23, 2013

1. **Call to Order.** Meeting called to order at 1:05pm.

Roll call conducted: all members of the PLC Board were present.

Staff present: Jolanta Radzik.

2. **Changes/Additions to the Agenda:** Nothing to add.

3. **Approval of the Minutes:** Paul moved to approve the minutes from 7/12/13; Julie seconded the motion. All voted yes; motion carried.

4. **Treasurer's Report:** The Treasurer's Report was presented by Kevin. The Board agreed to file the treasurer's report for audit.

5. **Approval and payment of bills:** Kevin moved to approve the payment of bills. Jennie seconded the motion. Roll call vote, with all voting yes; motion carried.

6. Committee Reports and Recommendations:

PinCirc -- The Board discussed some issues relating to the telephony server. It seems that some patrons are mistaking our telephony calls for telemarketer calls. Jolanta and Julie agreed to do some research/testing on this.

The Board also discussed the concept of a circulation substitute pool. The Board agreed to task PinCirc to coordinate some sort of spreadsheet that contains any/all willing circ substitutes from each library and at what libraries these folks are willing to serve as a sub. Scott volunteered to create a draft of a set of guidelines for circulation substitutes.

PinOPAC -- The Board discussed the committee's desire to conduct an OPAC usability study. In general the Board liked the idea and will ask the committee to produce a draft of this by October 18th.

The Board asked Jolanta to work with Kevin to look into the WorldCat link in the OPAC, including the pros and cons of using the web form vs. not using the web form.

PinTech -- The Board discussed issues relating to creation of on-the-fly records. The Board agreed that PinTech should work with PinCirc to correct these issues.

The Board also asked Jolanta to explore vendors for authority control cleanup work, and come back with a recommendation which would include any ongoing work/expenses .

7. The PLC System Administrator report was reviewed.

8. **Old Business** -- There was no old business to discuss.

9. **New Business** -- The Board discussed PLC's votes for Polaris enhancements. The Board agreed to let Paul tally/coordinate these votes.

Paul reported that ePay had contacted Fountaindale Public Library District to have new PCI compliance forms filled out. It was noted that no other libraries in PLC had received such a request from the State.

The Board discussed the notion of PLC becoming a pilot site for Overdrive/Polaris API integration. The Board unanimously supported this idea.

10. **Adjournment** -- Jennie made a motion to adjourn and Paul seconded the motion. All voted yes; motion carried.