

Pinnacle Library Cooperative Governing Board Minutes
Regular Meeting – July 21, 2017

Fountaindale Public Library District
300 West Briarcliff Road
Bolingbrook, IL 60440

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:00 pm; Regular members present: Jennie Mills (Shorewood Public Library District), Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Sandi Pointon (Lemont Public Library District), Helene Marzec (Joliet Public Library). Regular members absent: Megan Millen (Joliet Public Library) and Scott Pointon (White Oak Public Library District). Staff present: ILS Manager Matt Hammermeister
2. **Changes/Additions to the Agenda:** Under New Business, the topic "IPLAR statistics" was added.
3. **Minutes:** Tabled until August 2017 meeting
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Paul Mills. The Board agreed to file the treasurer's report for audit. A debit card has been obtained however it is not working properly; Paul will address this with the bank. Paul has scheduled the audit for mid-August.
6. **Approval and payment of bills:** Jennie Mills moved to approve the payment of bills; Sandi Pointon seconded the motion. All voted yes via roll call vote; motion carried.
7. **Old Business:**
N/A
8. **New Business:**
 - A. ILS Manager Hammermeister will create and maintain a physical archive as well as an electronic archive for PLC, which will include committee reports, Governing Board packets, financials, contracts and the original Polaris paperwork.
 - B. Matt Hammermeister reported on the progress of the Google group email updates and changes.
 - C. Matt Hammermeister will work with interested individual libraries to create a spreadsheet for answering the IPLAR questions.
9. **Review of Committee Reports**
 - A. ILS Manager Report:** A lovely and detailed report was submitted and reviewed.
 - B. PIRC Committee Report:** The report from the Pinnacle PIRC Committee was reviewed.
 - C. PinTech Committee Report:** The report from the Pinnacle PinTech Committee was reviewed.
 - D. PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee was reviewed.
10. **Adjourn:** Lisa Pappas moved to adjourn; Jennie Mills seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:46 p.m.