

Pinnacle Library Cooperative Governing Board Minutes
Regular Meeting – March 16, 2018 at 2:00 PM

Joliet Public Library
150 N. Ottawa St
Joliet, IL 60432

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:10 pm; Regular members present: Sandi Pointon (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), and Megan Millen (Joliet Public Library), Shalyn Rodriguez (Shorewood-Troy Public Library District), Nancy Castellanos (Fountaindale Public Library District) . Regular members absent: Paul Mills (Fountaindale Public Library District), Jennie Mills (Shorewood-Troy Public Library District). Staff present: ILS Manager Matt Hammermeister.
2. **Changes/Additions to the Agenda:** Add GoDaddy account to New Business.
3. **Minutes of 02/16/18:** Scott Pointon moved to approve; seconded by Megan Millen.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Matt Hammermeister. The Board authorized Matt to purchase new checks. The Board agreed to file the treasurer's report for audit.
6. **Approval and payment of bills:** Scott Pointon moved to approve bills paid and payable; Lisa Pappas seconded the motion. All voted yes via roll call vote; motion carried.
7. **Old Business:**
 - A. **My Library Rewards:** Lisa Pappas provided an update on the status from Mitch Czalpa: White Oak and Plainfield will be live for National Library Week. It was agreed that Joliet and Lemont libraries would be next-they will be three weeks after White Oak and Plainfield. And the final two will be live three weeks after that. Lisa will send a follow-up email with answers to some questions that arose and she will invite Mitch to attend the next Governing Board meeting.
8. **New Business:**
 - A. **Pinnacle Bank Accounts:** Megan Millen moved to add all directors to the accounts as well as ILS Manager Matt Hammermeister; seconded by Scott Pointon. The next Governing Board meeting has been moved to the Romeoville Library (Plainfield will take the June date) in case it is necessary for each of us to go to the bank, which is located in Romeoville.
 - B. **ePay Integration:** Matt will continue to keep us updated on the status of JetPay, the new payment system that the State is requiring us to change to.
 - C. **Pinnacle Universal Library Card Application:** Lisa Pappas moved to accept the new universal application form to be used when someone is applying for a card from the non-home library. Seconded by Sandi Pointon.
 - D. **GoDaddy account:** Scott Pointon moved to approve the expense of \$299 for 3 years in order to add the necessary securities to the domain for PinDigital, which is being moved from Plainfield Library to Pinnacle. Nancy Castellanos seconded. All voted yes via roll call vote; motion carried.
9. **Review of Committee and ILS Manager Reports**
 - A. **ILS Manager Report:** Report was submitted and reviewed.
 - B. **PIRC Report:** The report was submitted and reviewed.

C. PinDigital Report: Report was submitted and reviewed. Governing Board reiterated the request for eAudio budget lines to be broken out from eBook categories.

10. **Adjourn:** Scott Pinton moved to adjourn; Lisa Pappas seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:31 p.m. Next meeting is Friday, April 20 in Romeoville.