

Pinnacle Library Cooperative Governing Board Minutes
Regular Meeting – September 21st, 2pm.

Joliet Public Library-Black Road
Joliet, IL 60431

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:04 pm; Regular members present: Sandi Pointon (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), and Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District). Staff present: ILS Manager Matt Hammermeister.
2. **Changes/Additions to the Agenda:** None.
3. **Minutes of 9/21/18:** Lisa Pappas motioned to approve; seconded by Scott Pointon. All voted "aye" to accept.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Paul Mills. Matt, after consulting with the auditor, added a new line item: 540 "Special Platforms," which will allow for better accounting for the platforms that have been added this year (My Library Rewards, etc.) The Board agreed to file the treasurer's report for audit.
6. **Approval and payment of bills:** Jennie Mills moved to approve bills paid and payable; Scott Pointon seconded. All voted yes via roll call vote; motion carried.
7. **Old Business:**
 - A. **My Library Rewards Invoice:** Paul Mills reported that DVDs at FPLD are still awarding double points, but otherwise everything seems to be working okay.
 - B. **Unique Management Quote:** Matt, along with Nancy Castellanos (for PinOPAC) and Paul Dobersztyn (PinDigital), has a conference call set up with Josh from Unique regarding implementation.
8. **New Business:**
 - A. **Approve Revised FY2019 Budget:** Approving the new line item of 540: Special Platforms with \$65,000 in it. Currently, this line item will cover My Library Rewards, as well as the chat widget from Unique for the PinDigital site and the Catalog. Sandi Pointon motioned to approve/Scott Pointon seconded. Roll call vote taken, with all voting yes.

Next month, Governing Board will determine whether to use Unique's formula or ours for the payment of placing the widget on our individual sites. Plainfield is not participating at this time.

- B. **Bank Accounts:** Celebrating in the realm! We now have a debit card that can be used for small expenses. Matt will talk to BMO about the possibility of moving most of our funds to a Money Market account in order to get some interest on our funds.
- C. **Fine-Free Collections.** Lemont, White Oak, Fountaindale and Shorewood are looking at going fine-free for children's collections. Unfortunately, Polaris does not make it easy for some libraries to do it, and others not. Matt will run reports of revenue generated by fines for these materials for the Pinnacle Board members. Discussion will resume in October.
- D. **PinTech Purchase on Demand Request:** PinTech requested broadening the scope and including Adult Non-fiction and Teen books in the categories that can be added to the POD records. Jennie motioned to accept/Scott seconded. All in favor.

9. **Review of Committee and ILS Manager Reports**

A. ILS Manager Report: Report was submitted and reviewed. Matt announced the latest Polaris upgrade: 6.1. It will be adding similar titles that are available now (Sandi Pointon announced herself to be dazzled by this feature); a Goodreads rating, and Lexile measures.

We are also now considered an LLSAP. The board congratulated Matt on his hard work writing the grant paperwork.

B. PinCirc Report: Report was submitted and reviewed. The board agrees that the NCOA report was useful.

C. PinDigital Report: Report submitted and reviewed. Matt will purchase the individual \$50 Target gift cards for libraries.

10. **Adjourn:** Jennie Mills moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:07 p.m.