

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting June 12 2019 at 2pm.

White Oak Library, Romeoville Branch

201 Normantown Rd.

Romeoville, IL 60446

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:02 pm; Regular members present: Sandi Pointon (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), and Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District). Staff present: ILS Manager Matt Hammermeister.
2. **Changes/Additions to the Agenda:** No changes
3. **Minutes of May 19, 2019:** Scott Pointon motioned to approve; seconded by Lisa Pappas. All voted “yes” to accept.
4. **Public Comment:** There was no public comment.
5. **Treasurer’s Report:** The treasurer’s report was presented by Paul Mills. The Board agreed to file the treasurer’s report for audit.
6. **Approval and payment of bills:**
 - a. Lisa Pappas/Scott Pointon moved to approve bills paid and payable. All voted “yes” via roll call vote; motion carried.
 - b. Approve Fund Transfer – Jennie Mills motioned/Sandi Pointon seconded an \$18,000 fund transfer from the Money Market to Business checking to cover bills. All voted “yes” to via roll call vote; motion carried.
7. **Old Business:**
 - a. **2019 Board Meeting Dates:** The dates were approved as presented. The meeting start time for afternoon meetings has been moved to 1:30pm instead of 2pm. Jennie Mills motioned/Lisa Pappas seconded to approve the dates, all voted yes. Motion carried.
8. **New Business:**
 - a. **Adopt FOIA policy:** Jennie Mills motioned/Lisa Pappas seconded to approve the FOIA policy as presented. All voted yes. Motion carried.

- b. Resolution 2019-1** – Sandi Pointon/Paul Mills moved to approve the Resolution Designating Open Meetings Act Officer. All voted yes, motion carried.
- c. Resolution 2019-2:** Jennie Mills/Scott Pointon moved to approve the Resolution designating the Freedom of Information Act Officer. All voted “yes”; motion carried.
- d. Adopt Public Comment Rules:** Scott Pointon/Lisa Pappas moved to approve the Public Comment rules as presented. All voted yes; motion carried
- e. Intergovernmental Agreement Between the Shorewood-Troy Public Library and the Pinnacle Library Cooperative.** Draft was presented. On the Pinnacle side, the contract will be reviewed by Tressler, LLP, and on the Shorewood-Troy Library side by their attorney of record, Mahoney, Silverman, and Cross.
- f. Approve Ebsco’s Three Year contract for databases.** Lisa Pappas motioned/Scott Pointon seconded. Roll-call vote with all voting “yes”. Motion carried.

9. Review of Committee and ILS Manager Reports

- a. ILS Manager Report:** Matt will begin the process of working on the RAILS Support Grant for 2021. Matt also reported the new chairs of the Pinnacle committees.
- b. PinDigital Report:** The report was reviewed.

Adjourn: Lisa Pappas moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:45pm. The next meeting will be at the Fountaindale Public Library District.