

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting, July 19th, 1:30pm

Fountaindale Public Library District

300 W. Briarcliff Rd.

Bolingbrook, IL. 60440

1. Call to Order and Roll Call of Members Present: The meeting was called to order at 1:45pm; Regular members present: Sandi Pointon (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), and Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District).

Staff present: ILS Manager Matt Hammermeister

Guests present: Nancy Korczak (Fountaindale Public Library)

2. Changes/Additions to the Agenda: No changes

3. Minutes of June 12, 2019: Sandi Pointon motioned to approve; seconded by Megan Millen. All voted “yes” to accept.

4. Public Comment: There was no public comment.

5. Treasurer’s Report: The treasurer’s report was presented by Sandi Pointon. Sandi also discussed consolidating the accounts in QuickBooks to make reporting easier. Matt will check with Joe Martin (from Brian Zabel and Associates) about making the changes.

6. Approval and payment of bills:

- a. Scott Pointon/Jennie Mills moved to approve bills paid and payable. All voted “yes” via roll call vote; motion carried.
- b. Approve Fund Transfer – Jennie Mills motioned/Sandi Pointon seconded an \$333,000 fund transfer from the Money Market to Business checking to cover bills, including the annual Innovative invoice. All voted “yes” to transfer the funds via roll call vote; motion carried.

7. Old Business:

- a. **Approve Small Governmental Crime Policy Application:** Megan Millen/Sandi Pointon motioned to approve the application as presented. All voted “yes” via roll call vote; motion carried.

- b. **Library Road Trip Proposal.** Jennie Mills/Scott Pointon motioned to approve the proposed budget for this joint program. Ms. Korczak explained the committee's work on the project so far.

8. New Business:

- a. **Approve the RAILS FY21 support grant application:** Paul Mills motioned/Scott Pointon seconded to approve the grant application as presented. All voted yes. Motion carried.
- b. **Illinois Philharmonic Proposal** – Discussion about the IPO tickets – libraries agreed to provide tickets to each other's patrons if they are requested, and to jointly apply for tickets.

9. Review of Committee and ILS Manager Reports

- a. **ILS Manager Report:** Matt reported that some of our recent server crash issues were related to a lack of space on the server. He cleared out old files to restore some space. In better news, he has also been elected Chair-Elect of WILIUG, and will serve as chair for 2020-2021.
- b. **PIRC report:** The report was reviewed. PIRC is creating a standardized document to handle claims returned, damaged items, etc.
- c. **PinTech:** The report was reviewed. They will be moving to a meeting structure to just the six managers along with the ILS Manager to make decision-making easier and more productive.
- d. **PinDigital Report:** The PinDigital Report was reviewed.

Adjourn: Jennie Mills moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:50pm. The next meeting will be at the Lemont Public Library.