

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting, September 20, 2019

Joliet Public Library, Ottawa Branch

150 N. Ottawa St.

Joliet, IL 60432

1. Call to Order and Roll Call of Members Present: The meeting was called to order at 1:58 pm; Regular members present: Sandi Pointon (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), and Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District).

Staff present: ILS Manager Matt Hammermeister.

2. Changes/Additions to the Agenda: No changes

3. Minutes of August 16, 2019: Paul Mills motioned to approve; seconded by Scott Pointon. All voted “yes” to accept.

4. Public Comment: There was no public comment.

5. Treasurer’s Report: The treasurer’s report was presented by Sandi Pointon. The Treasurer’s Report was filed for audit

6. Approval and payment of bills:

- a. Megan Millen/Scott Pointon moved to approve bills paid and payable. All voted “yes” via roll call vote; motion carried.
- b. Approve Fund Transfer – Jennie Mills motioned/Sandi Pointon seconded an \$46,000 fund transfer from the Money Market to Business checking to cover bills. All voted “yes” to transfer the funds via roll call vote; motion carried.

7. Old Business:

- a. **Library Road Trip:** The program is going very well! Sixty-five additional chairs were ordered as completion prizes to meet demand.
- b. **Intergovernmental Agreement:** Minor changes were recommended to be made; Matt will make suggested changes. Both the Pinnacle Governing Board and the Shorewood-Troy Library Board will have the signing on their agendas in October.

8. New Business:

- a. **OverDrive Contract Negotiations:** Paul Mills reported on the conversations he'd been having with Daiva, our sales rep, at OverDrive.
- b. **October Meeting Date and Time** – The October Meeting date has been moved to October 10th at 1:30pm at the Plainfield Library.

9. Review of Committee and ILS Manager Reports

- a. **ILS Manager Report:** Matt reported on the successful upgrade to Polaris 6.3, done on August 25th. He also recently reported information to RAILS on our budget and holdings.
- b. **PIRC:** The report was reviewed. They mentioned that each library agreed to charge the fine rate of the library the material was returned at for the “Non-Holdable” fine code, which is standard practice for other fine codes.
- c. **PinDigital Report:** The PinDigital Report was reviewed.

Adjourn: Megan Millen moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:01pm. The next meeting will be at the Plainfield Public Library.