

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting, November 15, 2019

Shorewood-Troy Public Library

650 Deerwood Dr.

Shorewood, IL 60404

1. Call to Order and Roll Call of Members Present: The meeting was called to order at 1:57 pm; Regular members present: Sandi Pointon (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), and Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District).

Staff present: ILS Manager Matt Hammermeister.

2. Changes/Additions to the Agenda: No changes

3. Minutes of October 10, 2019: Paul Mills motioned to approve; seconded by Scott Pointon. All voted “yes” to accept.

4. Public Comment: There was no public comment.

5. Treasurer’s Report: The treasurer’s report was presented by Sandi Pointon. The Treasurer’s Report was filed for audit. Matt noted that the teaser interest rate originally offered by BMO has expired and has converted to the lower interest rate. Megan will discuss with PMA Financial Network will allow us to work with them for a better investment return.

6. Approval and payment of bills:

- a. Paul Mills/Scott Pointon moved to approve bills paid and payable. All voted “yes” via roll call vote; motion carried.
- b. Approve Fund Transfer – Megan Millen motioned/Jennie Mills seconded a \$10,000 fund transfer from the Money Market to Business checking to cover bills. All voted “yes” to transfer the funds via roll call vote; motion carried.

7. Old Business:

- a. **No Old Business**

8. New Business:

- a. **Pinnacle Circulation Policy: Limits on Browsing collections.** The following modifications to the Browsing collection portion of the Pinnacle Circulation were suggested: 1) For every one copy of a book owned by a library, an additional 2 copies can be placed into a non-holdable browsing collection and 2) to remove the “branch” limitation in the original language. It is now 2 copies can be placed in the “Browse” collection for every 1 copy owned by the library. Sandi Pointon motioned/Megan Millen seconded. All voted yes to approve.
- b. **Auto-Renewal and Fine Free:** Lisa Pappas has requested that more investigation be done into how auto-renewal works in other consortia that currently do them, including CCS (which is also a Polaris system) and SWAN, and to look to doing a road-map towards moving to auto-renewals of items, potentially, by 2021.
- c. **Statement of Economic Interests:** Matt will talk to the Ethics Department of the Will County Clerk’s office to get us registered to submit an annual Statement of Economic Interests this year and going forward, in our roles as officers for Pinnacle.
- d. **Approval of 2020 Governing Board Meeting Dates.** The Board suggested the date of April 22nd for the meeting in April 2020. Otherwise, the meeting dates were approved as presented. Jennie Mills/Scott Pointon moved; all approved with a voice vote.

9. Review of Committee and ILS Manager Reports

- a. **ILS Manager Report:** Matt discussed his conversation with Innovative in regards to the costs of moving the to the next-generation platform (Inspire). Innovative said that they were putting more resources toward enhancing the existing product; additionally, the official cost for Inspire would be in pieces and not in the large cost that a migration typically incurs. Matt was also able to do the in-house work to create the JPL Drive-through “branch” in Polaris without having to involve Innovative, which saved the consortium approximately \$7,000 in fees that Innovative would charged.
- b. **PIRC committee:** Their committee report was discussed.
- c. **PinTech:** The new collection codes that PinTech has been working on will be loaded on December 31st, after all libraries are closed for the day, in order to limit potential downtime. The PinPod Subcommittee has officially wound-down.
- d. **PinDigital Report:** The PinDigital report was reviewed. Paul Mills is continuing negotiations with Daiva at OverDrive to reduce platform fee costs.

Adjourn: Sandi Pointon moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:15 pm. The next meeting will be at the White Oak Public Library at 1:30pm.