

Pinnacle Library Cooperative Governing Board Minutes
Special Meeting, April 30, 2020
Hosted Virtually, Via Zoom
(Governor's Stay-At-Home Order through May 30, 2020)

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 2:07 pm. Regular members present: Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District), Heather Shlah (Lemont Public Library District).

Staff present: ILS Manager Matt Hammermeister.
2. **Changes/Additions to the Agenda.** No changes or additions to the agenda.
3. **Public Comment.** None.
4. **Old Business:**
 - a. **COVID-19 Libraries update:** Matt reported that the PIRC committee had met earlier in the week and had made progress working through the issues that re-opening in limited ways would present to the catalog. 1) No standardized quarantine period for materials has been established, but every library would be quarantining materials for at least 72 hours, 2) most libraries would be going fine-free for at least the summer since materials couldn't be checked in promptly. PIRC representatives were asked to confirm that with Matt. 3) Trapping holds would be changed to prefer check-in location for filing holds, 4) All Pinnacle patrons would be served at all Pinnacle libraries, even under modified circumstances. 4) Matt would be creating custom picklists to allow for the picking of items in bins, waiting for delivery. Additionally discussed was: 1) RAILS would not be resuming delivery right away, so Pinnacle libraries, once we were all up and running, would work to provide some delivery services between our libraries perhaps once or twice a week to get materials back to their home libraries and to provide some ability to fill holds, 2) Fountaindale would start drive-up service on May 4th, Shorewood-Troy starting drive-through on May 11th. Other libraries will resume service as they are able to.
5. **New Business.**
 - a. None.

Adjourn: Meeting adjourned at 3:01pm; moved by Paul Mills, seconded by Scott Pointon. All voted yes; motion carried. Next meeting will be the regularly scheduled May 15th meeting at 1:30pm, via zoom.

