

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting, August 22, 2020 (1:30pm)

Joliet Public Library – Ottawa Street Branch

150 N. Ottawa St.

Joliet, IL 60432

- 1. Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:30 pm; Regular members present: Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District), Heather Shlah (Lemont Public Library).

Staff present: ILS Manager Matt Hammermeister.

- 2. Changes/Additions to the Agenda:** Add Item C. to “Old Business” – Find More Illinois

- 3. Minutes of July 17, 2020 Regular Meeting:** Paul Mills motioned to approve; seconded by Megan Millen. All voted “Yes” via voice vote.

- 4. Public Comment:** There was no public comment.

- 5. Treasurer’s Report:** The treasurer’s report was presented by Treasurer Paul Mills. Matt Hammermeister has completed the closure of the account for the debit card that used to be held at BMO. Pinnacle has received all monies owed for the FY from all of the Pinnacle libraries; the 1st installment of the RAILS grant also been received. \$100,000 will be invested in a BMO CD which is receiving a .5% interest rate, currently the highest available. The Treasurer’s report was filed for audit.

6. Approval and payment of bills:

- Megan Millen/Lisa Pappas moved to approve bills paid and payable. All voted “yes” via roll call vote; motion carried.
- Approve Fund Transfer – Jennie Mills motioned/Lisa Pappas seconded a \$38,000 fund transfer from the Money Market to Business checking to cover bills. All voted “yes” to transfer the funds via roll call vote; motion carried.

7. Old Business:

- Request for Information for Delivery Services** – Matt Hammermeister and Paul Mills worked together to create the document, which may be needed for either 1) if RAILS goes into an extended delivery hiatus again or 2) if the Cooperative ever opts to get pricing for Saturday-only delivery from an outside vendor. The Governing Board

members looked at the document and gave general approval. The document will be put aside until required.

- b. Autorenewal** – The governing board discussed autorenewal of items again, especially in light of the statistical information that Matt Hammermeister provided for the board. Autorenewals would count as checkouts for the purposes of statistics just as manual renewals do currently. Governing Board is having PIRC look at the issue again.
- c. Find More Illinois** – RAILS staff had discussed with Matt again the reason why Pinnacle libraries are not participating in Find More Illinois. Among the reasons: 1) to have commonly popular items criss-cross the state increases the carbon footprint of lending and 2) at this point, Pinnacle would be in the position of being a net lender, 3) we are not sure the technology supports routing people back to their own consortia if an item is available locally.

8. **New Business:**

- a. OverDrive Public Library Connect:** The Board discussed a new product for OverDrive “Sora”, which would allow school libraries to connect to the public library’s kid and teen collections in OverDrive. The board is fine with individual libraries working with their school libraries to partner in this fashion. PinDigital will be monitoring to see if hold rates increase for that sub-collection.
- b. Reschedule November Board meeting.** The Board meeting has been rescheduled for Friday, November 13th at 1:30pm. Jennie Mills motioned/Megan Millen seconded, with all voting “yes” via voice vote.

9. **Review of Committee and ILS Manager Reports:**

Pinnacle ILS Manager Report: Matt provided his report. He will continue to update the Covid-19 impact on Pinnacle libraries statistics on Mondays. He also discussed Innovative’s next generation platform, Vega. The part-time position has been posted and has been receiving applicants.

- b. PinDigital Committee Report:** The report was reviewed. The Board agreed that some tables in the report are more useful; the board appreciates seeing the “Checkouts by Branch and Format” table every month.

Adjourn: Jennie Mills moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:32 pm. The next meeting will be held at Lemont Public Library at 12:30pm.