

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting, October 16th (1:30pm)

Shorewood-Troy Public Library District

650 Deerwood Dr.

Shorewood, IL 60404

1. Call to Order and Roll Call of Members Present: The meeting was called to order at 1:34pm by Chair Scott Pointon; Regular members present: Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District), Heather Shlah (Lemont Public Library). Heather Shlah attended virtually through Zoom.

Heather Shlah left the meeting at 2:25pm.

Staff present: ILS Manager Matt Hammermeister, Leah Dudak.

2. Changes/Additions to the Agenda: Add Item C to “New Business” – Flipster

3. Minutes of September 18, 2020 Regular Meeting: Megan Millen motioned to approve; seconded by Lisa Pappas. All voted “Yes” via voice vote.

4. Public Comment: There was no public comment.

5. Treasurer’s Report: The treasurer’s report was presented by Treasurer Paul Mills. The monthly reimbursement to Shorewood will be slightly larger each month, with the addition of Leah Dudak to Pinnacle’s employees. The Treasurer’s report was filed for audit.

6. Approval and payment of bills:

- a. Lisa Pappas/Paul Mills moved to approve bills paid and payable. All voted “yes” via roll call vote; motion carried.
- b. Approve Fund Transfer – Jennie Mills motioned/Paul Mills seconded an \$40,000 fund transfer from the Money Market to Business checking to cover bills. All voted “yes” to transfer the funds via roll call vote; motion carried.

7. Old Business:

- a. **OverDrive Public Library Connect** – PinDigital has been learning more about this product; some concern has been stated that it may overwhelm the kids’ collection in OverDrive. The Board expressed that seeing how the items are utilized may lead to more nuanced budgeting decisions as well; Advantage accounts can also be utilized to address high holds queues if they develop. Individual libraries in Pinnacle are empowered to make their own agreements with their local school districts.

- b. Find More Illinois.** RAILS is planning to sunset support for SHARE Illinois once they have 5 of the 6 LLSAPS represented in Find More; Pinnacle and CCS are the holdouts. CCS is reluctant to join in the middle of the pandemic. The Governing Board continues to express that they are unsure of the need that Find More is attempting to address. We are all OCLC members with WorldCat integrated into Polaris. No decisions about joining have been made at this time.
 - c. COVID-19 updates.** Library operations at each library continue to be affected but at this point, libraries are well-established into their new routines. Barring a roll-back to Phase 2, no major operational changes are anticipated.
- 8. New Business:**
 - a. PinOPAC request to purchase a gift card as a survey prize.** Pin-OPAC is conducting a usability survey for the PAC. They requested a \$100 gift card as a survey prize. Jennie Mills motioned to purchase the gift card/Lisa Pappas seconded. Roll call vote conducted with all voting “yes”.
 - b. Flipster (Pinnacle Collection Analysis moved to item ‘C’).** Scott Pointon discussed some of the advantages of Flipster, including the ability to have up to 500 simultaneous users. He would like either PinData or PinDigital to consider whether a group purchase would be advantageous.
 - c. Pinnacle Collection Analysis Tool.** Matt demonstrated an extremely impressive tool (built in Google Data Studio) for collection management staff to review and monitor their collections. Its functionality mirrors CollectionHQ. All of the board members expressed their admiration of the product.
- 9. Review of Committee and ILS Manager Reports:**
 - a. Pinnacle ILS Manager Report:** Leah Dudak has started as the member services librarian. On November 8th, Polaris will be updated to Polaris 6.6. The server will be updated off-hours and should be up by 9am on Monday. Innovative announced a new product called ‘Innovative Mobile’. Few details are available at this time.
 - b. PinOPAC:** PinOPAC has changed the text that appears when no results are found to make it more patron-oriented. The committee is also conducting a usability study.
 - c. PinDigital:** PinDigital discussed the potential impacts of Sora. Advantage Plus appears to be effective in reducing holds times for patrons.

Adjourn: Jennie Mills moved to adjourn; Megan Millen seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:42 pm. The next meeting will be held at Shorewood-Troy Public Library on November 13th.