

Pinnacle Library Cooperative Governing Board Minutes
Regular Meeting, December 18th, 2020 (1:30pm)

To prevent the spread of COVID-19, this meeting was conducted via Zoom. Members of the public were provided with a code to connect.

1. Call to Order and Roll Call of Members Present: The meeting was called to order at 1:35pm by Chair Scott Pointon; Regular members present: Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District).

Member Absent: Heather Shlah (Lemont Public Library)

Staff present: ILS Manager Matt Hammermeister.

2. Changes/Additions to the Agenda: Add PIRC Report as Item 10D.

3. Minutes of November 13th, 2020 Regular Meeting: Lisa Pappas motioned to approve; seconded by Megan Millen. All voted 'yes' via roll call vote.

4. Minutes of the December 4th, 2020 Special Meeting: Paul Mills motioned to approve; Lisa Pappas seconded. All voted 'yes' via roll call vote.

4. Public Comment: There was no public comment.

5. Treasurer's Report: The treasurer's report was presented by Treasurer Paul Mills. The FY20 audit is expected back from the auditor by January. The Treasurer's report was filed for audit.

6. Approval and payment of bills:

- a. Paul Mills/Megan Millen moved to approve bills paid and payable. All voted 'yes' via roll call vote; motion carried.
- b. Approve Fund Transfer – Jennie Mills motioned/Paul Mills seconded a \$17,000 fund transfer from the Money Market to Business checking to cover bills. All voted 'yes' to transfer the funds via roll call vote; motion carried.

7. Old Business:

- a. **Innovative Development Partner Agreement** – The agreement was negotiated to \$47,000 in cost, but is replacing \$30,848 in existing costs. The net cost increase will be \$16,152.00. The attorney has reviewed the contract. June 2023 is when our

current agreement with Innovative will expire. The Governing Board agrees that we will survey the marketplace for vendors prior to the expiration, and be prepared to move vendors dependent on cost and service at that point. Lisa Pappas moved/Megan Millen seconded to sign the agreement presented post-negotiation. All voted 'yes' via roll call vote.

8. New Business:

- a. 2021 Meeting Dates.** Matt provided a proposed list of meeting dates for 2021. Paul Mills moved to approve/Jennie Mills seconded. All voted 'yes' via roll call vote.
- b. PinDigital Request to Modify Advantage Plus Purchasing Guidelines.** The committee proposes modifying a guideline that states: "Member libraries must agree to only order extra copies for titles [through OverDrive Advantage] that are owned by the consortium," to "Member libraries must agree to spend at least 80% of their Advantage Plus budget to order extra copies of titles that are owned by the consortium and have holds to fulfill. No more than 20% of each library's Advantage Plus budget may be used towards purchasing unique titles and additional copies for book club discussions or patron requests." Jennie Mills motioned/Lisa Pappas seconded to approve the amendment. All voted 'yes' via roll call.
- c. Novelist Linked Library Enrichment.** Several libraries attended the presentation, but no library was enthused by product, and wishes to go further.
- d. OverDrive e-magazines.** The Governing Board is wishing to explore a group purchase as Zinio is moving into OverDrive. Some libraries costs will go up under a group purchase, but more content will be available to those libraries. Paul and Matt will be having a call with Daiva to try to get synchronous renewal dates for all Pinnacle libraries, with possible extensions of Fountaindale's and Joliet's renewal dates.
- e. Pinnacle By-laws.** Matt will begin looking at other consortia to determine what their join rate is for new members, taking into account such numbers as what it costs for a new member to buy into the Reserve Fund, new contract pricing for OverDrive, how much it will cost in new Terminal Service Licenses, etc. for addition to the by-laws.

9. Review of Committee and ILS Manager Reports:

- a. Pinnacle ILS Manager Report:** Matt worked on configuring a new branch for Plainfield's new lockers. He also worked on getting a number of student cards added from Valley View.
- b. PinOPAC Committee:** They discussed their upcoming survey for the PAC.

- c. **PinDigital:** Thanks to the additional influx of money from individual libraries' Advantage accounts, they've been able to be at 8:1 ration for holds for the past month.
- d. **PIRC:** The PIRC report was reviewed. A discussion was had regarding whether the consortium should place limits on items allowed on an individual borrower's account. No changes are recommended at this time.

Adjourn: Jennie Mills moved to adjourn; Megan Millen seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:57 pm.