

Pinnacle Library Cooperative Governing Board Minutes
Regular Meeting, March 19, 2021 (1:30 pm)
Lemont Public Library, 50 E. Wend St. Lemont, IL 60439

1. Call to Order and Roll Call of Members Present: The meeting was called to order at 1:32pm by Chair Scott Pointon; Regular members present: Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District), Heather Shlah (Lemont Public Library District)

Absent: Megan Millen (Joliet Public Library)

Staff present: ILS Manager Matt Hammermeister.

2. Changes/Additions to the Agenda: Add New Business, 9C (new membership)

3. Minutes of February 19, 2021 Regular Meeting: Paul Mills motioned to approve; seconded by Lisa Pappas. All present voted 'yes' via voice vote.

4. Public Comment: There was no public comment.

5. Treasurer's Report: The treasurer's report was presented by Treasurer Paul Mills, and was filed for audit.

6. Approval and payment of bills:

- a. Lisa Pappas/Jennie Mills moved to approve bills paid and payable. All present voted 'yes' via roll call vote; motion carried.
- b. Approve Fund Transfer – Paul Mills motioned/Heather Shlah seconded a \$12,000 fund transfer from the Money Market to Business checking to cover bills. All present voted 'yes' to transfer the funds via roll call vote; motion carried.

7. Old Business:

- a. **Consortium Database Agreements**–The Governing Board discussed the EBSCO database agreement, which has one year remaining (FY22). Both Shorewood-Troy Library and Lemont Library have indicated due to low usage they will likely not be re-upping for a group purchase following the expiration of this agreement. Matt indicated that during talks with EBSCO this year, Pin-Data was going to try to get the 2% scheduled increase waived. Contract negotiations for a new agreement with EBSCO will take place this fall/winter. Reference USA is going forward this FY, again with two libraries not participating (Joliet & White Oak).

- 8. Executive Session (5ILCS, 120/2 (c)(1) – The appointment, employment, compensation, discipline, performance, or dismissal of a specific employee.** Jennie Mills/Paul Mills moved to go into executive session at 1:43pm. All present voted ‘yes’ via roll call vote.

The board reopened to the public at 1:57pm.

9. New Business:

- a. ILS Manager’s Annual Review and Compensation Adjustment.** Matt Hammermeister’s salary was adjusted upward by 5%, effective with next paycheck. Lisa Pappas moved/Paul Mills seconded. All present voted ‘yes’ via a roll call vote.
- b. Review Draft FY2022 Budget:** The board reviewed the budget and provided a few areas of review, prior to formal approval later this Spring. For purposes of working with the budget, Paul Mills/Lisa Pappas moved to increase Pin-Digital’s collection budget by their recommended amount of \$5,000. All present voted ‘yes’ to approve. The Budget will be presented again for approval in a following month.
- c. New Membership:** Matt prepared a document to discuss the topics that any potential new member of Pinnacle must agree to, prior to admission to Pinnacle. The Governing Board reviewed. They requested that Matt also reach out to CCS to see if we would be able to review their agreements with new libraries that are looking to on-board with them.

10 Review of Committee and ILS Manager Reports:

- a. Pinnacle ILS Manager:** Matt has begun working with Unique to move over our phone notification system to them. There is an option for libraries to set-up, with a one-time fee of \$50, to have specific caller ID information display, an idea that seems so simple, but yet, is wonderful. The various committees have selected their liaisons for the Vega Task Force. Auto-Renewal is prepared to launch April 1. PinTech is talking to RAILS Consortia committee about controlled vocabulary in terms of Equity, Diversity, and Inclusion initiatives, as the scope of working with that themselves was becoming daunting.
- b. PinData:** They will be reaching out to EBSCO to see if cost can be flat this year, rather than the scheduled 2% increase.
- c. PinDigital:** The report was reviewed.

Adjourn: Heather Shlah moved to adjourn; Paul Mills seconded the motion. All voted yes; motion carried. The meeting adjourned at 3:05pm.