

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting, July 16, 2021 1:30 pm

Fountaindale Library
300 W Briarcliffe Road
Bolingbrook, IL 60440

- 1. Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:30 pm; Regular members present: Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District), Heather Shlah (Lemont Public Library District).

Staff present: ILS Manager Matt Hammermeister.

- 2. Changes/Additions to the Agenda:** None

- 3. Minutes of June 24, 2021 Regular Meeting:** Paul Mills approved/Heather Shlah seconded.

- 4. Public Comment:** There was no public comment.

- 5. Treasurer's Report:** The treasurer's report was presented by Treasurer Heather Shlah. July is the month we see the largest expenses, due to annual Innovative invoicing for Polaris and associated products; we are in Year 5 of our Innovative contract, which increased by 1%. The Treasurer's Report was filed for audit.

6. Approval and payment of bills:

- a.** Paul Mills/Jennie Mills moved to approve bills paid and payable. All voted "yes" via roll call vote; motion carried.
- b.** Approve Fund Transfer – Paul Mills motioned/Scott Pointon seconded a \$311,000 fund transfer from the Money Market to Business checking to cover bills. All voted "yes" to transfer the funds via roll call vote; motion carried.

7. Old Business:

- a. Approve Fiscal Accountability Policy** – This policy was already reviewed by the Governing Board; attorney reviewed and suggested changes, some of which were made. Paul Mills moved, seconded by Scott Pointon to approve the policy. All voted "yes" via voice vote; motion carried.
- b. Approve Patron Privacy Policy-** Attorney reviewed, no changes suggested. Jennie Mills moved, seconded by Lisa Pappas to approve the policy. All voted "yes" via voice vote; motion carried.

New Business:

a. Approve RAILS FY23 LLSAP Support Grant Application- Governing Board thanked Matt Hammermeister for completing the application process. There are no changes to the formula being used by RAILS for FY23, however RAILS will no longer be subsidizing the in-kind services being offered to some LLSAPs. Pinnacle is not affected by this change. RAILS is starting a Consortia Committee working group to help LLSAPS become more self-sufficient.

9. Review of Committee and ILS Manager Reports:

- a. Pinnacle ILS Manager Report:** Matt Hammermeister discussed some of his concerns for the Vega Discover platform which as of now, means we may lose some functionality in Polaris in order to “match” Innovative’s other product, Sierra. Matt will be sharing this feedback directly with Innovative at the next Vega Development Partner meeting he will attend. Matt has received one applicant for the Member Services Librarian position.
- b. PinDigital Committee Report:** The report was reviewed.

Adjourn: Lisa Pappas moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:16 pm. The next meeting will be held at Joliet Public Library, Ottawa St. Branch at 1:30pm.