

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting, August 13, 2021 1:30 pm

Joliet Public Library

3395 Black Road

Joliet, IL 60431

- 1. Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:30 pm; Regular members present: Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District), Heather Shlah (Lemont Public Library District).

Staff present: ILS Manager Matt Hammermeister.

- 2. Changes/Additions to the Agenda:** None

- 3. Minutes of July 16, 2021 Regular Meeting:** Jennie Mills approved/Paul Mills seconded.

- 4. Public Comment:** There was no public comment.

- 5. Treasurer's Report:** The treasurer's report was presented by Treasurer Heather Shlah. Our CD with BMO/Harris is coming due in October. Interest rates are extremely low; PMA has an option that may offer us a slightly higher rate. Matt will have more information for us to make a decision at the September meeting.

- 6. Approval and payment of bills:**

- a. Paul Mills/Heather Shlah moved to approve bills paid and payable. All voted "yes" via roll call vote; motion carried.
- b. Approve Fund Transfer – Jennie Mills motioned/Lisa Pappas seconded a \$9,000 fund transfer from the Money Market to Business checking to cover bills. All voted "yes" to transfer the funds via roll call vote; motion carried.

- 7. Old Business:**

- a. **Member Services Librarian Position**—Following discussion, the position will be re-posted later this month at \$25/hr for 19 hours/week.

New Business:

- a. **RAILS Sunsetting SHARE Program**- Matt presented information on the sunsetting of SHARE, along with statistics on the number of ILLs we receive from libraries through SHARE. The majority of requests come from Naperville; the others appear to be OCLC libraries so we are in

agreement to no longer process ILL requests from stand-alone libraries who are not OCLC members.

- b. Pinnacle's 10th Anniversary**—June 14, 2022 is our anniversary; we will re-convene the marketing group that planned the Roadtrip program to plan events for staff of Pinnacle libraries, including a t-shirt design. For the public, we'd like the group to plan a prize to give to the 1,000,000th checkout patron. The group will have a \$3,000 budget. Pinnacle will also be treating each committee to lunch during a committee meeting at some point over the course of the year.

9. Review of Committee and ILS Manager Reports:

- a. Pinnacle ILS Manager Report:** Matt has planned for Pinnacle's Vega Task Force to have their first meeting; on their agenda will be discussing training and buy-in from staff.
- b. PinTech Committee Report:** The report was reviewed.
- c. PinOPAC Committee Report:** The report was reviewed.
- d. PinDigital Committee Report:** The report was reviewed.

Adjourn: Paul Mills moved to adjourn; Megan Millen seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:32 pm. The next meeting will be held at Lemont Public Library District on September 17 at 1:30 pm.