

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting, September 17, 2021 1:30 pm

Lemont Public Library District

50 E Wend St

Lemont, IL 60439

1. Call to Order and Roll Call of Members Present: The meeting was called to order at 1:30 pm; Regular members present: Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District), Rachel Snyder (Lemont Public Library District); Absent: Heather Shlah (Lemont Public Library District).

Staff present: ILS Manager Matt Hammermeister.

2. Changes/Additions to the Agenda: Add Unique notices to 7c.

3. Minutes of August 13, 2021 Regular Meeting: Paul Mills approved/Jennie Mills seconded.

4. Public Comment: There was no public comment.

5. Treasurer's Report: The treasurer's report was presented by ILS Manager Matt Hammermeister and will be filed for audit. Our CD with BMO/Harris is coming due in October; Matt will investigate CD rates at different banks, although we all acknowledge that interest rates are extremely low. The auditors will be conducting the audit the week of September 20.

6. Approval and payment of bills:

- a.** Jennie Mills/Paul Mills moved to approve bills paid and payable. All voted "yes" via roll call vote; motion carried.
- b.** Approve Fund Transfer – Lisa Pappas motioned/Paul Mills seconded a \$42,000 fund transfer from the Money Market to Business checking to cover bills. All voted "yes" to transfer the funds via roll call vote; motion carried.

7. Old Business:

- a. Member Services Librarian Position—**The position remains unfilled. Matt will re-work the job description and provide financial information for potential salary rate and/or hours increase for the Board to review in October, with the plan to re-post the job ad in 2022.

- b. RAILS Board Consortia LLSAP Sustainability Working Group**—Paul Mills explained that this group was formed within the RAILS Consortia Committee to discuss how RAILS allocates support to consortia. The group plans to make a recommendation to the Consortia Committee in April 2022.
- c. Unique Notifications**—Invalid phone number notifications are not automatically converting to print notices. Unique is aware and working on a solution.

New Business:

a. ILS Search Committee- As our contract with Innovative ends in June 2023, the Governing Board would like to form an ILS Search Committee to meet with vendors and review demos. One representative from each Pinnacle committee was suggested for the make-up of the committee. ILS Manager Matt Hammermeister will begin forming the committee in January 2022.

9. Review of Committee and ILS Manager Reports:

- a. Pinnacle ILS Manager Report:** Matt elaborated on the status of Vega.
- b. PinDigital Committee Report:** The report was reviewed.

Adjourn: Jennie Mills moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:15 pm. The next meeting will be held at Plainfield Public Library District on October 15 at 1:30 pm.