

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting, November 12, 2021 1:30 pm

Shorewood-Troy Public Library District

650 Deerwood Dr.

Shorewood, IL 60404

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:30 pm; Regular members present: Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Megan Millen (Joliet Public Library), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District). Absent: Heather Shlah (Lemont Public Library District). Staff present: ILS Manager Matt Hammermeister.
2. **Changes/Additions to the Agenda:** Added .
3. **Minutes of October 15, 2021 Regular Meeting:** Paul Mills approved/Jennie Mills seconded. All voted by voice vote to approve the minutes.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Matt Hammermeister and will be filed for audit.
6. **Approval and payment of bills:**
 - a. Jenni Mills/Scott Pointon moved to approve bills paid and payable. All voted "yes" via roll call vote; motion carried.
 - b. Approve Fund Transfer – Jennie Mills motioned/Paul Mills seconded a \$12,000 fund transfer from the Money Market to Business checking to cover bills. All voted "yes" to transfer the funds via roll call vote; motion carried.
7. **Old Business:**
8. **New Business:**
 - a. **EBSCO Databases-** We will wait for final renewal pricing from EBSCO, but in the meantime, we do prefer for uniformity sake to remain as a cooperative for negotiating price but will consider individual RAILS pricing if it benefits us all.
 - b. **Pinnacle Advertising-** Comcast offers non-profit advertising rates; we will ask the Marketing Committee to re-form and to put together ads for our electronic resources (Overdrive and hoopla since all 6 of us now offer it) during National Library Week in April 2022. We will use our RAILS grant funds for the fee. Paul Mills motioned for

Pinnacle to proceed with the advertising plan, seconded by Lisa Pappas. All voted yes via roll call; motion carried.

- c. **Approve 2022 GB Meeting Schedule**—A potential calendar of dates was provided by Matt Hammermeister; several changes were made. Matt will send out an updated calendar. Jennie Mills moved, Paul Mills seconded to approve the 2022 schedule as amended. All voted yes via voice vote; motion carried.
- d. **Pinnacle Substitute Pool**—We have renewed interest in creating a sub pool for circulation and librarian staff. We will look into creating an agreement/contract for staff to sign and creating a standard pay rate for those substitutes.

9. Review of Committee and ILS Manager Reports:

- a. **Pinnacle ILS Manager Report:** In addition to his report, Matt reported on the status of the ILS Task Force; the OPAC committee will meet next month and will chose a representative. Either Scott Pointon or Lisa Pappas will serve on the TF which will be chaired by Paul Mills.
- b. **PinData Committee Report**
- c. **PinDigital Committee Report**

Adjourn: Paul Mills moved to adjourn; Lisa Pappas seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:35 pm. The next meeting will be held at White Oak Library District on December 17 at 1:30 pm.