

## **Pinnacle Library Cooperative Governing Board Minutes**

**Regular Meeting, March 11, 2022 1:30 pm**

Lemont Public Library District

50 E Wend St

Lemont, IL 60439

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:30 pm; Regular members present: Megan Millen (Joliet Public Library), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Julie Hornberger (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District), and Heather Shlah (Lemont Public Library District). Staff present: ILS Manager Matt Hammermeister.
2. **Changes/Additions to the Agenda:** None
3. **Minutes of February 18, 2022 Regular Meeting:** Paul Mills approved/Scott Pointon seconded. All voted by voice vote to approve the minutes with one abstention by Julie Hornberger of Shorewood-Troy Library.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Matt Hammermeister and will be filed for audit.
6. **Approval and payment of bills:**
  - a. Heather Shlah/Paul Mills moved to approve bills paid and payable. All voted "yes" via roll call vote; motion carried.
  - b. Approve Fund Transfer—Paul Mills motioned/Lisa Pappas seconded a \$9,000 fund transfer from the Money Market to Business checking to cover bills. All voted "yes" to transfer the funds via roll call vote; motion carried.
7. **Old Business:**
  - a. **FindMore IL Update:** Matt reported that he is currently filling out a set-up guide for all centralized information; each library will have some additional information to include. RAILS will provide a training session for Pinnacle libraries' staff; Pinnacle staff will assist since there will be Polaris consortium specific issues that RAILS will not know.
8. **New Business:**
  - a. **Discuss Draft of FY23 Budget:** Discussion took place regarding the proposed budget as prepared. It was noted that the Pinnacle funding formula relies significantly on circulation of materials, which did create some changes in fees for some libraries for next year. A plan was

agreed upon to do a mid-year budget review in September; this will assist any Pinnacle library on a calendar year budget cycle.

**b. PinTech Recommendation to attend IUG Annual Conference:** Lisa Pappas moved/Paul Mills seconded the motion to approve this recommendation. All voted “yes” by roll call vote; motion carried.

**9. Review of Committee and ILS Manager Reports:**

**a. Pinnacle ILS Manager Report:** Discussion was had regarding the strategic planning process.

**b. PinDigital Committee Report:** Accepted as reported.

**Adjourn:** Paul Mills moved to adjourn; Scott Pointon seconded the motion. All voted yes by voice vote; motion carried. The meeting adjourned at 2:20 pm. The next meeting will be held at Plainfield Public Library on April 16, 2022.