

## **Pinnacle Library Cooperative Governing Board Minutes**

### **Regular Meeting, April 15, 2022 1:30 pm**

Plainfield Public Library District

15025 S. Illinois St.

Plainfield IL 60544

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:48 pm; Regular members present: Megan Millen (Joliet Public Library), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District), and Heather Shlah (Lemont Public Library District). Staff present: ILS Manager Matt Hammermeister and Julie Perenchio.
2. **Changes/Additions to the Agenda:** None
3. **Minutes of March 11, 2022 Regular Meeting:** Paul Mills approved/Heather Shlah seconded. All voted by voice vote to approve the minutes.
4. **Minutes of the March 18, 2022 Special Meeting:** Lisa Pappas approved/Jennie Mills seconded. All voted by voice vote to approve the minutes.
5. **Public Comment:** There was no public comment.
6. **Treasurer's Report:** The treasurer's report was presented and will be filed for audit.
7. **Approval and payment of bills:**
  - a. Scott Pointon/Paul Mills moved to approve bills paid and payable. All voted "yes" via roll call vote; motion carried.
  - b. Approve Fund Transfer—Paul Mills motioned/Jennie Mills seconded a \$42,000 fund transfer from the Money Market to Business checking to cover bills. All voted "yes" to transfer the funds via roll call vote; motion carried.
8. **Old Business:**
  - a. **Update on Strategic Plan:** Matt reported that about ¼ of Pinnacle staff have completed the survey; directors will encourage staff once again to take the survey.
9. **Executive Session:** Paul Mills moved/Lisa Pappas seconded, all agreed by voice vote to enter into Executive Session following 5ILCS, 120/2 (c) (1) to discuss the annual evaluation of the ILS Manager at 2:12 pm.

The Board reopened to the public meeting at 2: 21 pm.

**10. New Business:**

**a. ILS Manager's Annual Evaluation and Salary Adjustment:** Jennie Mills moved and Heather Shlah seconded to increase the ILS Manager's salary by 4%. All voted yes via roll call vote.

**b. Approve FY2023 Budget:** Paul Mills moved, Scott Pointon seconded to approve the budget as amended with the ILS Manager's increase included. All voted yes via roll call vote.

**c. Approve Proposal for 10<sup>th</sup> Anniversary Celebration:** Paul Mills moved, Lisa Pappas seconded to approve the \$3,000 budget for the various planned activities. All voted yes via roll call vote.

**d. RAILS Delivery:** Governing Board reviewed the memo asking for feedback on a proposed change to RAILS delivery. All agreed this proposal would not be viable.

**11. Review of Committee and ILS Manager Reports:**

**a. Pinnacle ILS Manager Report:** Discussion was had about a potential mapping option to map patron activity by address; Shorewood volunteered to be a test case.

**b. PinDigital Committee Report:** Accepted as reported.

**Adjourn:** Paul Mills moved to adjourn; Scott Pointon seconded the motion. All voted yes by voice vote; motion carried. The meeting adjourned at 2:57 pm. The next meeting will be held at Shorewood-Troy Public Library on May 20, 2022.