

Pinnacle Library Cooperative Governing Board Minutes
Virtual Regular Meeting, May 20, 2022 1:00 pm

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order at 1:02 pm; Regular members present: Megan Millen (Joliet Public Library), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District), Jennie Mills (Shorewood-Troy Public Library District), Paul Mills (Fountaindale Public Library District). Absent: Heather Shlah (Lemont Public Library District). Staff present: ILS Manager Matt Hammermeister.
2. **Changes/Additions to the Agenda:** None
3. **Minutes of April 15, 2022 Regular Meeting:** Paul Mills approved/Jennie Mills seconded. All voted by voice vote to approve the minutes.
4. **Minutes of the May 9, 2022 Special Meeting:** Paul Mills approved/Lisa Pappas seconded. All voted by voice vote to approve the minutes.
5. **Public Comment:** There was no public comment.
6. **Treasurer's Report:** The treasurer's report was presented and will be filed for audit.
7. **Approval and payment of bills:**
 - a. Jennie Mills/Scott Pointon moved to approve bills paid and payable. All voted "yes" via roll call vote; motion carried.
 - b. Approve Fund Transfer—Paul Mills motioned/Lisa Pappas seconded a \$45,000 fund transfer from the Money Market to Business checking to cover bills. All voted "yes" to transfer the funds via roll call vote; motion carried.
8. **Old Business:**
 - a. **Strategic Plan Retreat Recap:** Matt included a written recap and will be meeting with Amanda Standerfer next week to compile the plan. We agreed to hold the "All Call" meeting in August with the new committee chairs. Topics for the agenda include sharing the strategic plan, discussing the deliverables of that plan, communication and brainstorming for the coming year.
 - b. **FindMore IL Update and Timeline:** From the technical side, FMI is ready to go. Matt included some details about the schedule and training of ILL staff before this would be fully launched in August.
 - c. **Innovative Contract Discussions:** Matt and Paul have begun early negotiations with our rep, Dean Cooper. Discussions will continue.

9. **New Business:**

a. Auto-Renewal Update and Statistics: Matt shared stats on how this is going after one full year—it is going as expected—less work for staff and patrons.

b. PinTech Request for WILIUG conference registration: Jennie Mills moved, Paul Mills seconded to approve the request to use allocated funds for PinTech to send 10 people to the virtual conference. All voted yes via roll call vote.

10. **Review of Committee and ILS Manager Reports:**

a. Pinnacle ILS Manager Report: Matt shared that the Marketing Committee has been busy with plans for the 10th anniversary and the Comcast commercial. Matt will work on getting some fun stats for social media use to celebrate the anniversary.

b. PinDigital Committee Report: Accepted as reported.

Adjourn: Jennie Mills moved to adjourn; Scott Pointon seconded the motion. All voted yes by voice vote; motion carried. The meeting adjourned at 1:50 pm. The next meeting will be held at White Oak Library on June 17, 2022.