

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting – September 29, 2022

Lemont Public Library District

50 E. Wend

Lemont, IL

Call to Order and Roll Call of Members Present: The meeting was called to order at 1:30 pm; Regular members present: Paul Mills (Fountaindale Public Library District); Megan Millen (Joliet Public Library), Heather Shlah (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Jennie Mills (Shorewood-Troy Public Library District), and Scott Pointon (White Oak Library District). Staff present: ILS Manager Matt Hammermeister.

Changes/Additions to the Agenda: There were no changes/additions.

Minutes of August 19, 2022 Regular Meeting: Lisa Pappas moved to approve the minutes as presented. Megan Millen seconded. All voted yes. Motion carried.

Public Comment: There was a dearth of public comments. In fact, zero comments were made.

Treasurer's Report: The treasurer's report was presented by Heather Shlah and discussed by the Board. The report will be filed for audit.

Approval and payment of bills:

Jennie Mills moved to approve payment of the bills from the Bills Paid and Payable Report. Heather Shlah seconded. All voted yes via roll call vote; motion carried.

Approval of Fund Transfer—Lisa Pappas made a motion to approve a transfer of \$68,000 from the Pinnacle money market account to the business checking account. Jennie Mills seconded. All voted yes via roll call vote to transfer the funds; motion carried.

Old Business:

Approval of Pinnacle Strategic Plan Document

The Board reviewed the final draft of the plan. Matt Hammermeister stated that this plan will give him a good framework to guide his work over the coming years. Heather Shlah made a motion to formally approve the Pinnacle Strategic Plan 2022-2025. Megan Millen seconded the motion. All voted yes; motion carried.

Innovative Contract Negotiations

The current offer on the table from Innovative remains a six year contract with a 2% price increase each year. At length, the Board discussed their disappointment with Innovative for their refusal to agree to a deal similar to our current contract. The negotiation team will present the final contract offer at the Governing Board meeting in October.

New Business:

FY2024 Budget Preview

The Board discussed the outlook for the FY2024 budget. Matt Hammermeister prepared and presented a thorough prediction of what this budget may look like. This preview will assist the Joliet Public Library in their current budgeting cycle as well as assist the rest of the members in their fiscal planning.

Vega Discovery Development Update

Matt Hammermeister updated the Board on the status of Vega. After discussing the matter, the Board members agreed that this product is not yet ready for our patrons to use. The development work will continue, and Innovative is shooting for a first quarter 2023 launch. It was agreed that timeline seems overly ambitious and thus is likely to change.

Review of Committee and ILS Manager Reports:

Pinnacle ILS Manager Report: Matt Hammermeister's written report was discussed. Matt noted that as of late, Innovative's communication has been poor. In better news, Matt reported that Find More Illinois is set to officially launch at all of our libraries on October 3, 2022. He also reported that Pinnacle will soon launch "Fresh Desk", a help desk ticketing system that will assist the Pinnacle staff in handling service requests and other issues that arise.

PIRC Committee Report: The report was reviewed and accepted as submitted.

Pin-Opac Committee Report: The report was reviewed and accepted as submitted.

PinDigital Committee Report: The report was reviewed and accepted as submitted. The Board members noted the new, slimmer report and felt that everything they needed to know was contained in this new report format.

Adjournment

Chair Paul Mills entertained a motion to adjourn. Megan Millen made that motion and Jennie Mills seconded. All voted yes; motion carried. The meeting was adjourned at 2:53 pm. The next meeting will be held at 1:30pm Friday October 21, 2022 at the Plainfield Area Public Library.