

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting – October 21, 2022

Plainfield Area Public Library

15025 S Illinois Street

Plainfield, IL

Call to Order and Roll Call of Members Present: The meeting was called to order at 1:30 pm; Board members present: Paul Mills (Fountaindale Public Library District); Megan Millen (Joliet Public Library), Heather Shlah (Lemont Public Library District), Lisa Pappas (Plainfield Public Library District), Jennie Mills (Shorewood-Troy Public Library District), and Scott Pointon (White Oak Library District). Staff present: ILS Manager Matt Hammermeister.

Changes/Additions to the Agenda: In a strong show of multilateral cooperation, the Pin Digital report was added to the agenda as item 9B.

Minutes of September 29, 2022 Regular Meeting: Jennie Mills moved to approve the minutes as presented. Megan Millen seconded. All voted yes. Motion carried.

Public Comment: There was nary a public comment to be found.

Treasurer's Report: The Treasurer's Report was presented by Heather Shlah and discussed by the Board. It was noted that this year's RAILS LLSAP grant was received in the amount of \$13,776.75. The Treasurer's Report will be filed for audit.

Approval and payment of bills:

Lisa Pappas moved to approve payment of the bills from the Bills Paid and Payable Report. Megan Millen seconded. All voted yes via roll call vote; motion carried.

Approval of Fund Transfer— Jennie Mills made a motion to approve a transfer of \$13,000 from the Pinnacle money market account to the business checking account. Heather Shlah seconded. All voted yes via roll call vote to transfer the funds; motion carried.

Old Business:

Innovative Contract Negotiations

The negotiation team was unable to present the final contract offer to the Governing Board in October. We are still waiting on an up-to-date draft of the contract language from Innovative. Much discussion ensued. The Board reiterated that the contract language is to include Vega as an optional rather than a mandatory component of our agreement. We hope to have this agreement finalized by the end of 2022. If it is not, the Board agrees that we will have to repeat our 2012 feat of negotiating an alternative ILS contract and turning around a migration in a 6 month window of time.

Pinnacle Advertising

The Board heard a progress report on a project to place a video advertisement with a company called

Efectv. Said advert will be seen by thousands of local Comcast subscribers. The focus of this initial advertisement will be to promote the Libby app and e-content. This ad buy will gain us approximately 15,000 pop ups on websites and 2,900 appearances on local cable, all for \$5,500. Heather Shlah made the motion to approve the funding for this project. Jennie Mills seconded. All voted yes via voice vote. Motion carried.

New Business:

November 2022 Meeting Change

Paul Mills made a motion to move the location of the November 18, 2022 Board meeting from Shorewood to Fountaindale. Jennie Mills seconded. All voted yes. Motion carried.

Approval of 2023 Governing Board Meeting Schedule

With the specter of 2023 looming over us all, the Board looked at a proposed calendar of meeting dates for next year. Due to a conflict, the April date was moved from the 21st to the 14th. Jennie Mills moved to approve the meeting schedule as amended. Lisa Pappas seconded the motion. All voted yes. Motion carried.

Review of Committee and ILS Manager Reports:

Pinnacle ILS Manager Report: Matt Hammermeister's written report was discussed. The Board expressed appreciation for Matt's testing of the Vega software, which illuminated that this software is not yet ready for our patrons.

PinDigital Committee Report: This very detailed albeit svelte report was reviewed and accepted as submitted.

Adjournment

Chair Paul Mills entertained a motion to adjourn. Megan Millen made that motion and Lisa Pappas seconded. All voted yes; motion carried. The meeting was adjourned at 2:53 pm. The next meeting will be held at 1:30pm on Friday November 18, 2022 at the Fountaindale Public Library District.