

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting – April 14, 2023

Plainfield Area Public Library

15025 S Illinois St

Plainfield, IL 60544

Call to Order and Roll Call of Members Present: Pinnacle Chair Paul Mills called the meeting to order at 1:32 pm; Board members present: Paul Mills (Fountaindale Public Library District); Megan Millen (Joliet Public Library), Heather Shlah (Lemont Public Library District), Lisa Pappas (Plainfield Area Public Library), Jennie Mills (Shorewood-Troy Public Library District), and Scott Pointon (White Oak Library District). Absent: None. Staff present: ILS Manager Matt Hammermeister.

Changes/Additions to the Agenda: Chairman Mills' call for additions, subtractions, corrections, or augmentations was met with taciturnity among the members present. Thusly, he proceeded with the agenda.

Minutes of March 17, 2023 Regular Meeting: Finding no sign of a scrivener's error and thus no need for curative action, Jennie Mills moved to approve them as presented. Lisa Pappas seconded the motion. All voted yes. Motion carried.

Public Comment: The Board acknowledged a continuing failure to attract any public comments.

Treasurer's Report: Heather Shlah presented the Treasurer's Report. All agreed that the Treasurer's Report will be duly filed for audit.

Approval and payment of bills:

Heather Shlah moved to approve payment of the bills from the Bills Paid and Payable Report. Megan Millen seconded the motion. All voted yes via roll call vote; motion carried.

Approval of Funds Transfer— Lisa Pappas moved to approve a tidy transfer of \$13,000 from the Pinnacle money market account to the business checking account. Jennie Mills seconded. All voted yes via roll call vote to transfer said funds; motion carried. This concluded the April business of the Pinnacle exchequer.

Executive Session

At 1:45pm, Heather Shlah moved to go into executive session per 5 ILCS, 120/2 (c) (1) for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Lisa Pappas seconded the motion. All voted yes via voice vote. Motion carried.

At 2:10pm Jennie Mills moved to go back into regular session. Megan Millen seconded the motion. All members voted yes via voice vote. Motion carried.

New Business:

ILS Manager's Annual Evaluation and Salary Adjustment

Jennie Mills moved to award Matt Hammermeister a 5% salary increase for his outstanding performance this past year. Heather Shlah seconded the motion. All voted yes via voice vote. Motion carried.

Revised Audit Proposals

Jennie Mills moved to approve the firm of Lauterbach and Amen, LLP to perform the 2023 Pinnacle audit. Lisa Pappas seconded the motion. All voted yes via voice vote. Motion carried.

Discussion of the Consortial Cost-Sharing Formulas

The Board discussed several options that Matt Hammermeister had prepared. It was decided by all that the best course forward was to move toward a rolling average model that will lessen the highs and lows that the current formula can produce in some libraries' annual bill. It was also decided that Pinnacle will move to a 90/10 split (circs vs flat fee) for Overdrive cost sharing. All of this will be reflected in the final budget to be presented for approval in May.

Review of FY2024 Budget Draft

The draft was reviewed and the final presentation and vote will take place in May.

Amendment to Article V, Section 11 of the Pinnacle By-Laws

This was discussed and a final version will be presented, and a vote will take place in May.

Approval of PinDigital Committee Policy

The Board members agreed that the committee did an admirable job creating this policy. Megan Millen moved to approve the policy. Lisa Pappas seconded the motion. All voted yes. Motion carried.

Review of Committee and ILS Manager Reports:

Pinnacle ILS Manager Report: Matt Hammermeister's written report was reviewed.

PinOpac Committee Report: The committee's written report was reviewed.

PinDigital Committee Report: The committee's written report was reviewed.

Adjournment

Megan Millen moved that the meeting be adjourned at 3:47pm. Heather Shlah seconded the motion. All voted yes. Motion carried. The next meeting will be held at 1:30pm on Friday May 19, 2023 at the Shorewood Troy Public Library.