

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting –July 21, 2023
Fountaindale Public Library District
300 W Briarcliff Rd, Bolingbrook, IL

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order by Chairperson Jennie Mills (Shorewood-Troy Public Library District) at 1:31pm. Roll call was conducted. Regular members present: Megan Millen (Joliet Public Library), Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District) and Mary Golden (Lemont Public Library District). Regular members absent: none. Staff present: Matt Hammermeister
2. **Changes/Additions to the Agenda:** No changes, additions or corrections were noted.
3. **Minutes:** Paul Mills moved to approve the minutes of the June 16, 2023 Board Meeting and Lisa Pappas seconded. The motion was approved.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Lisa Pappas. The Board agreed to file the treasurer's report for audit.
6. **Approval and payment of bills:** Lisa Pappas moved to approve the payment of bills; Scott Pointon seconded the motion. All voted yes via roll call vote; motion carried.
7. **Approval of Fund Transfer:** Paul Mills moved to approve a fund transfer in the amount of \$311,000. Lisa Pappas seconded. All voted yes via a roll call vote; motion carried.
8. **Old Business:**
 - A. **Member Services Librarian Position.** After notifying the Board that the open part time Member Services Librarian position has garnered next to no interest, Matt suggested that the Board change the job description to full time and to take the difference in salary out of the RAILS grant. This change was accepted by the group. Jennie Mills will post the new job ad.

9. **New Business:**

- A. **Approve FY24 FOIA Policy.** After careful review of the changes, Lisa Pappas motioned to approve. Paul Mills seconded, All vote yes via roll call vote; motion carries.
- B. **Operating Funds Options** – Given the recent rise in interest rates, Matt presented the Board with several options for investing our operating funds. After discussion, it was decided that Matt will pursue investing in a Wintrust CD as well as checking with PMA for their current interest rates. He will report back to the Board in August.

Review of Committee and ILS Manager's Reports

- A. **Pinnacle ILS Manager Report:** Matt discussed the upcoming Innovative server upgrade, Axis360 rebranding, and the loss of the Unique chat widget from the Overdrive web page.
- B. **PIRC Committee Report:** The report from the Pinnacle PIRC Committee, which focused on Messagebee, as well as the upcoming server upgrade, was reviewed.
- C. **PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee, which focused on usage statistics, was reviewed.

10. **Adjourn:** Lisa Pappas moved to adjourn; Paul Mills seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:35pm.