

## **Pinnacle Library Cooperative Governing Board Minutes**

Regular Meeting –August 18, 2023

Joliet Public Library – Black Road Branch

3395 Black Road Joliet IL

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order by Chairperson Jennie Mills (Shorewood-Troy Public Library District) at 1:33pm. Roll call was conducted. Regular members present: Megan Millen (Joliet Public Library), Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Public Library District) and Mary Golden (Lemont Public Library District). Regular members absent: none. Staff present: Matt Hammermeister
2. **Changes/Additions to the Agenda:** No changes, additions or corrections were noted.
3. **Minutes:** Paul Mills moved to approve the minutes of the June 16, 2023 Board Meeting and Scott Pointon seconded. The motion was approved.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Lisa Pappas. The Board agreed to file the treasurer's report for audit.
6. **Approval and payment of bills and Fund Transfer :** Paul Mills moved to approve the payment of bills; Lisa Pappas seconded the motion. All voted yes via roll call vote; motion carried. Scott Pointon moved to approve a fund transfer in the amount of \$25,000. Lisa Pappas seconded. All voted yes via a roll call vote; motion carried.
7. **Old Business:**
  - A. **Operating Funds Investment Options.** Matt presented the new rates he was given from both Wintrust and PMA. Discussion ensued about how much to invest and in what vehicles. It was decided that Pinnacle would invest \$200,000 in a liquid money market account and an additional \$200,000 in a two-year CD. Both accounts will be with PMA's IPRIME. Paul Mills made the motion which was seconded by Scott Pointon. A roll call vote produced 5 yes votes and one abstention – Megan Millen who is Chair of the IPRIME Board.
  - B. **Pinnacle Marketing Project** – The upcoming event has been changed to Pinnacle and Pours (instead of Pints) to reflect that it won't be just at

breweries but coffee houses as well. More than bringing people to our libraries for programming, the main purpose of this new road trip is to drive business to local establishments in our communities. It will now be in April and May rather than January.

As part of his discussion, we are considering starting an assistant director's group within Pinnacle who can be tasked with various projects. Details will need to be worked out first.

- C. **Member Services Librarian Position** – Applications are trickling in. Currently, there is one candidate to interview and others who have expressed interest. Matt has requested that we leave the job ad up for another week before considering a title change that may attract more candidates.

8. **New Business:**

- A. **Director Succession Plan** – As part of the strategic plan, Matt has created a document for how we would handle an extended absence or departure. The Board members reviewed and praised Matt for his completeness.

9. **Review of Committee and ILS Manager's Reports**

- A. **Pinnacle ILS Manager Report:** Matt discussed the upcoming Innovative server upgrade, the possible creation of Deep Stacks/ Long Tail strategic plan project to maintain an offsite collection of last copy titles that are weeded from our collections. He also discussed the recent letter from Orange Boy disparaging Patron Point which a few of us use. We discussed and decided to do nothing about it at this time.

- B. **PinDigital Committee Report:** The report from the Pinnacle PinDigital Committee, which focused on usage statistics, was reviewed.

10. **Adjourn:** Paul Mills moved to adjourn; Mary Golden seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:45pm.