

**Pinnacle Library Cooperative**  
**Strategic Planning Special Meeting – January 19, 2024 at 10:00 AM**  
Fountaindale Public Library  
300 W Briarcliff Rd | Bolingbrook, IL

1. **Call to Order and Roll-Call of Members Present:** Pinnacle Chair Jennie Mills called the meeting to order at 10:04am; board members present: Paul Mills (Fountaindale Public Library District), Jim Deiters (Joliet Public Library), Mary Golden (Lemont Public Library District), Lisa Pappas (Plainfield Area Public Library), Jennie Mills (Shorewood-Troy public Library District), and Scott Pointon (White Oak Library District). Absent: Megan Millen (Joliet Public Library). Staff present: ILS Manager Matt Hammermeister and Member Services Librarian Brittany Smith.
  
2. **Introduction of Guests:** Christina Theobald, Brandon Swarthout, Nancy Korczak, Evangeline Stephenson, Jessi Wakefield, Justin Williams, Kate Thurston, Julie Hornberger and Rebecca Pfenning
  
3. **Changes / Additions to the Agenda:** There were no changes or additions.
  
4. **Public Comment:** There were no public comments.
  
5. **Review Strategic Plan Goals:** Matt Hammermeister presented an overview of how the strategic plan started, the process of creating the plan from previous year(s), and the current strategic plans goals.
  
6. **Strategic Plan Objectives:**
  - A. Review Progress on 2023 Action Items:** Matt Hammermeister, along with the board members and guests previously involved in the strategic plan discussed the various 2023 action items. Many of the items were completed in 2023 and various items are currently in progress or slated for 2025.
  - B. Discuss Future Action Items:** The group at large discussed various new action items that can be added to this list. Along with new action items the group discussed additions to current action items and the best way to go about completing all items. The group lastly discussed who were the best staff members, board members, and guests to work on the individual items.
  
7. **Determine 2024 Action Items:** Throughout the meeting some of the action items were agreed to have more relevance and importance for 2024. All of these were noted for Pinnacle staff (Matt Hammermeister and Brittany Smith) to review and finalize. Matt Hammermeister will update the current document and present the 2023 progress report and 2024 action items to the board at a future meeting.
  
8. **Adjourn:** The meeting was adjourned by acclamation at 12:01pm.