

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting –February 16, 2024

Joliet Public Library - Ottawa Street Branch

150 N. Ottawa Street

Joliet, IL 60432

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order by Chairperson Jennie Mills (Shorewood-Troy Public Library District) at 1:30pm. Roll call was conducted. Regular members present: Megan Millen (Joliet Public Library), Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District) and Mary Golden (Lemont Public Library District). Regular members absent: none. Staff present: Matt Hammermeister and Brittany Smith
2. **Tour of Joliet Public Library's Attic:** The Board took a tour of the attic at the Ottawa Street Branch with an eye toward the PinStacks Storage Project.
3. **Changes/Additions to the Agenda:** Changing the date of the August Board Meeting was added under new business.
4. **Minutes:** Scott Pointon moved to approve the minutes of the January 19 Board Meeting and Lisa Pappas seconded. The motion was unanimously approved.
5. **Public Comment:** There was no public comment.
6. **Treasurer's Report:** The treasurer's report was presented by Lisa Pappas and filed for audit.
7. **Approval and payment of bills and Fund Transfer :** Paul Mills moved to approve the payment of bills; Lisa Pappas seconded the motion. All voted yes via roll call vote; motion carried. Scott Pointon moved to approve a fund transfer in the amount of \$40,000. Mary Golden seconded. All voted yes via a roll call vote; motion carried.
8. **Old Business:**
 - A. **Find More Illinois Renewal:** After discussion, Board members agreed that we don't want to pay a fee to be a net lender. We are still potentially open to lending materials for free without paying for the service ourselves. Matt will talk to staff at RAILS about the options.

9. **New Business:**

- A. **PinStacks Storage Project:** The Board discussed the tour of the OSB attic and agreed that Paul Mills will engage an architect to evaluate the space. After much discussion, it was decided that some kind of task force should be formed to work on criteria for retaining last copies of items.
- B. **Strategic Plan Action Items and Assignments for 2024:** Matt went over a list of 2024 action items and who will be working on them. He also showed a graph depicting how several items are already accomplished in 2023.
- C. **Pinnacle Apparel:** A discussion ensued about a bulk order, possibly in July following Summer Reading programs. There was also discussion of doing a pop up apparel shop from time to time.
- D. **PinDigital Request to Preorder Titles for FY2025:** The Board reviewed this annual request. Lisa Pappas made a motion to approve. Paul Mills seconded. All voted yes in a roll call vote. Motion carried.
- E. **Changing the August Board Meeting Date:** After discussion the Board decided to move the August meeting to August 23. Paul Mills made the motion and Mary Golden seconded. All voted in favor. Motion carried.

10. Review of Committee and ILS Manager's Reports

A. Pinnacle ILS Manager Report:

- Matt reported the recent offline files vulnerability that occurred in which a resource page no longer required a password. There is no evidence that the page was accessed by anyone external to Pinnacle. Matt discussed the PinOps group that will meet for the first time on February 22.
- Matt announced that Brittany was awarded a IUG scholarship to attend the annual conference.
delivery data to RAILS.

B. PinDigital Report:

- The committee reported on their January meeting. Along with their usual detailed usage reports, they supplied their FY2025 budget requests.

11. **Adjourn:** Paul Mills moved to adjourn; Jennie Mills seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:29pm.