

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting –April 12, 2024

Plainfield Area Public Library

15025 S. Illinois St.

Plainfield, IL

1. **Call to Order and Roll Call of Members Present:** The meeting was called to order by Chairperson Jennie Mills (Shorewood-Troy Public Library District) at 1:34pm. Roll call was conducted. Regular members present: Megan Millen (Joliet Public Library), Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District) and Mary Golden (Lemont Public Library District). Regular members absent: none. Staff present: Matt Hammermeister
2. **Changes/Additions to the Agenda:** There were no additions or corrections to the agenda
3. **Minutes:** Paul Mills moved to approve the minutes of the March 15 Board Meeting and Scott Pointon seconded. The motion was unanimously approved.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** The treasurer's report was presented by Lisa Pappas. It included the April installment of the RAILS grant. The Report was filed for audit.
6. **Approval and payment of bills and Fund Transfer :** Paul Mills moved to approve the payment of bills; Lisa Pappas seconded the motion. All voted yes via roll call vote; motion carried. Lisa Pappas moved to approve a fund transfer from the from BMO Money Market in the amount of \$16,000. Mary Golden seconded. All voted yes via a roll call vote; motion carried.
7. **Old Business:**
 - A. **Find More Illinois Renewal:**

Pinnacle as a whole will be sun setting with RAILS by April 30. Lemont, primarily a net borrower, has chosen to buy into it separately. All libraries have that option at their own discretion.
8. **Executive Session (5ILCS, 120/2 (c)(1) – (The appointment, employment, compensation, discipline, performance or dismissal of specific employees)**

Lisa Pappas motioned and Scott Pointon seconded adjourning regular session and entering Executive Session at 1:41pm. All voted yes via voice vote. Motion carried.

At 1:49pm Paul Mills moved to go back into regular session. Lisa Pappas seconded the motion. All members voted yes via voice vote. Motion carried.

9. New Business:

A. Director's Annual Evaluation and Salary Adjustment

After praising Matt for another stellar year as Pinnacle Director, Paul Mills made a motion to increase Matt's annual salary by 4%. Scott Pointon seconded. All members voted yes via roll call vote. Motion carried.

B. FY25 Budget: After making the necessary adjustments for staff salary increases, Matt presented a final draft of the FY25 budget. Paul Mills made a motion and Lisa Pappas seconded to accept the budget. All voted yes in a roll call vote. Motion carried.

C. July Board Meeting Date

After discussion, it was decided that since finding a date was problematic, we will skip the July Board meeting. Lisa Pappas made a motion and Mary Golden seconded. All voted yes in a voice vote. Motion carried.

10. Review of Committee and ILS Manager's Reports

A. Pinnacle Director's Report:

- Matt detailed two recent conferences he attended: IUG and PLA
- Matt showed us examples of items from the Pinnacle-Branded store. The Board liked the quality, especially the black clothing, and told him to go ahead and set up the store for staff. There is also a "Pinnacle Pours" store for both staff and patrons.
- Matt updated us on Plainfield Area Library's upcoming renovation

B. PinDigital Report:

- The committee reported on their meeting of March 28, 2024. They received a virtual Hoopla demo and arranged a meeting with an OverDrive representative about the Notify Me tags and other issues. The usual graphical statistics were appreciated by all.

11. Adjourn: Lisa Pappas moved to adjourn; Scott Pointon seconded the motion. All voted yes; motion carried. The meeting adjourned at 2:52pm.