

Pinnacle Library Cooperative Governing Board Minutes

Regular Meeting – December 20, 2024

White Oak Library District- Crest Hill Branch

20670 City Center Blvd.

Crest Hill, IL

1. **Call to Order and Roll Call of Members Present:** Chairperson Scott Pointon (White Oak Library District) called the meeting to order at 1:30 pm. Roll call was conducted. Regular members present: Jennie Mills (Shorewood-Troy Public Library District), Megan Millen (Joliet Public Library), Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District) and Mary Golden (Lemont Public Library District). Regular members absent: none. Staff present: Matt Hammermeister.
2. **Changes/Additions to the Agenda:** There were no additions or changes to the agenda
3. **Minutes:** Paul Mills moved to approve the November 22, 2024 Board Meeting minutes, and Megan Millen seconded. The motion was unanimously approved, via voice vote.
4. **Public Comment:** There was no public comment.
5. **Treasurer's Report:** Lisa Pappas presented the treasurer's report, which was filed for next year's audit. After a rigorous and thorough audit of the FY24 financials, our information will be presented to the Board at their January 2025 meeting. Matt has informed our auditors that the Board will be able to interpret the audit themselves without an auditor attending the meeting.
6. **Approval and payment of bills and Fund Transfer:** Paul Mills moved to approve the payment of the bills; Jennie Mills seconded the motion. A roll-call vote was conducted to pay the bills; all voted 'yes.' A funds transfer of \$21,000 was requested; Lisa Pappas motioned to transfer the funds, and Megan Millen seconded. A roll-call vote was conducted; all voted 'yes.'
7. **Old Business:**
 - A. **2025 Meeting Schedule - February Meeting Date:** Our Chair, Scott Pointon, has requested a move of the February Governing Board meeting date from February 21st to February 14th, due to a scheduling conflict. As there is no finer way to spend Valentine's Day than in a Pinnacle Governing Board Meeting, Paul Mills motioned to make the change/Mary Golden seconded. All

voted 'yes,' via voice vote. The meeting will continue to be held at a Joliet Branch.

8. New Business:

- a. **Innovative Users Group Annual Conference Registration (March 13-15, 2025)** – The IUG Annual conference will take place this year in Denver. Matt is requesting that both Brittany and he attend the conference; with travel, per diem, and conference fees, the total cost is \$3,800, which has been budgeted for. Megan Millen motioned to approve the attendance at the conference/Lisa Pappas seconded. A roll call was conducted, with all voting 'yes.'
- b. **Census Maps Data Project Demo** – When the address clean-up work was done with NCOA, we also paid a little extra for some census-level data. This turned out to be a marvelous addition! Matt turned this into magic! He combined this with data from Polaris into a tool that we can use to map where our users are, and how they are using our libraries. He gave us a brief demonstration and then set us loose to play with the data on our own. The Governing Board all told Matt how impressed we were with the work that he did on this project.

9. Review of Committee and ILS Manager's Reports

A. Pinnacle Director's Report: Matt discussed:

- The newest upgrade to Polaris will be done on the evening of January 26th, which will update LEAP, and some upgrades to Innovative's new self-check (ExpressCheck)
- LX Starter: Progress continues with Innovative's replacement product for email notices, including integrating the administrative logins with Vega Discover.
- RAILS Data Conference: RAILS is looking to host a one-day data conference for library staff at Rosemont on October 13th (the day before ILA). Matt will be serving on the event-planning committee.

B. PinDigital: The committee discussed how to handle AI-generated content in e-books and how to implement a cost-per-circ model to reduce costs on some high-hold items.

10. Adjourn: Jennie Mills moved to adjourn, and Lisa Pappas seconded the motion. All voted yes, and the motion carried. The meeting adjourned at 2:15 p.m.